

TAKE NOTICE

there shall be an

ANNUAL GENERAL MEETING of TRENT RADIO

- a corporation without share capital -

to be held, Sunday, 20 November 2005, 2 p.m.
at the Senior Common Room, at PRCSA, Sadleir House Facility,
751 George St North, Peterborough, Ontario

=== AGENDA ===

- 1.) Call to Order, President's opening remarks and setting of the agenda.
- 2.) MOTION to approve minutes of last Annual General Meeting held on 21 November 2004.
- 3.) PRESENTATION of Reports of the Directors, Committee Chairs, Staff and Officers.
Namely: Sponsorship, Social Convenor, Fundraising, Summer Operations (including a report from the Summer Programme Coordinator, the Tourist Information Coordinator, & the Summer Fundraising and Sponsorship Planning Assistant), Radio Free Peterborough, Production Manager, Programme Directors; General Manager; & President.

MOTION to accept the reports of the committee chairs, staff and officers.
- 4.) PRESENTATION of Financial Statements for One Year Ending 31 August 2005 with an independent Financial Review. And if the Members see fit; a MOTION, to accept the Financial Statements as presented; and a MOTION, to appoint the auditor for the next fiscal year ending 31 August 2006.
5. MOTION to confirm all resolutions of the Board.
- 6.) REPORT of the Nominating Committee and election of Directors

As provided by the By Laws of Trent Radio, the Nominating Committee shall submit nominations to fill vacancies of the Board for consideration by the membership. The Nominees in alphabetical order are (s = student & c = community member);

**TREVOR DUNN (S), KIM FIELDING (C), ALEC KIRKCALDY (C),
STEVE MCNABB (C), DAHN MIRABELLI (S), KERITH PAUL (S),
AND ANGELA TESKE (S)**

Further nominations may be made by any seven (7) members in good standing by delivering a nomination paper signed by them to the Secretary of Trent Radio not later than seven (7) days before the annual meeting. If more than seven (7) persons or such greater number as shall constitute a full board or increase thereof are nominated, an election by ballot shall take place at the annual meeting.

Proper delivery shall be deemed to have been executed if a duly executed nomination paper is received by midnight, 12 November 2005 at Trent Radio House, 715 George Street North, by a responsible Trent Radio representative.

The affairs of Trent Radio shall be managed by a Board of seven (7) directors, each of whom at the time of her/his election or within ten (10) days thereafter and throughout her/his term of office shall be a member of Trent Radio. Each director shall be elected to hold office until the next annual meeting after s/he shall have been elected or until her/his successor shall have been duly elected or qualified. Members of the Board of Directors shall be, at all times, Canadian Citizens, except when seen to be of exceptional benefit to Trent Radio and its direction, and an application for their membership is made to the Government of Canada. A majority of the Board shall be enrolled students of Trent University at the time of their appointment.

- 7.) Any other business
- 8.) MOTION to adjourn

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Please note, that the Directors may elect to hold the first meeting of the new Board, either immediately following the Annual General Meeting, or at some future time, according to their wish. All full time student of Trent University are members of Trent Radio.
per Trent Radio Board of Directors: James Kerr, Chair & President, 08 November 2005

MINUTES OF THE MEETING of MEMBERS held on Sunday, 21 November 2004 in the City of Peterborough, at Dining Hall, Sadleir House, 751 George Street North.

P R E S E N T: Gordon DeVillers, Kim Fielding, James Kerr, Al Kirkcaldy, Steve McNabb, Reuben Maan, John Muir, Karolyne Newby, Laurel Paluck, Jill Staveley, Anne Stevenson, and Kristine Williams.

R E G R E T S: none

Notice of this meeting having been made to all the members, the meeting was declared duly constituted and called to order at 2:10 p.m., with James Kerr acting as Chair..

CHAIR'S OPENING REMARKS

The Chair welcomed the Members a proposed meeting agenda was presented, and agreed upon. Discussion followed.

The minutes of the previous AGM were presented.

UPON A MOTION duly made, seconded and carried unanimously, the minutes of the previous Annual General meeting, held on 23 Nov 2003, were approved unanimously.

PRESENTATION of Reports of the Directors, Committee Chairs, Staff and Officers.

Sponsorship Report - Al Kirkcaldy (see attached)
Social Convenor - Anne Stevenson (see attached)
Fundraising - Kim Fielding et al (see attached)
Summer Programme Coordinator's Report - Emily McClung (see attached)
Tourist Information Coordinator's Report - Sarah MacKillican (see attached)
Sponsorship/Fundraising Initiatives Report - Jessica Dabros (see attached)
Radio Free Peterborough Project - Steve McNabb (see attached)
Production Manager's Report - Jill Staveley (see attached)
Programme Director's Report - Laurel Paluck (see attached)
General Manager's Report - John K Muir (see attached)
President's Report - James Kerr (see attached)

UPON A MOTION duly made, seconded and carried unanimously, the reports of the committee chairs, staff and officers were accepted.

PRESENTATION of the Financial Statements for One Year Ending 31 Aug 2004

The Financial Review was presented for the corporation for the fiscal year ended 31 August 2004, as prepared by McColl Turner Chartered Accountants, the auditors of the Corporation, consisting of a statement of the Financial Position, a Schedule of Changes of Net Assets, a Statement of Operations, a Statement of Changes in Cash Position, and Notes to the Financial Statements - dated 16 November 2004.

Discussion followed.

UPON A MOTION duly made, seconded and carried unanimously, the financial review, as prepared by McColl Turner Chartered Accountants, for one year ending 31 Aug 2004 was accepted.

UPON A MOTION duly made, seconded and carried unanimously, it was resolved that McColl Turner Chartered Accountants, be appointed to conduct the next financial review for the period ending 31 Aug 2005

MOTION to confirm all resolutions of the Board

All Board Minutes since the last AGM were made available to the membership at the meeting, in addition to being available to the general public on the Trent Radio website throughout the year.

UPON A MOTION duly made, seconded and carried unanimously, it was resolved that all resolutions and acts of the Board since the last AGM held on 23 November 2003 as set out in the Minutes of Directors and the Corporation or in the Annual Report of the Corporation submitted to this meeting were approved and confirmed by the membership.

REPORT of the nominating committee and election of Directors. The General Manager reported that no further nominations had been received, as provided by the bylaws of the corporation.

The Chair reminded the members that the bylaws of Trent Radio Provided that: "Members of the Board of Directors shall be at all times, Canadian citizens, except when seen to be of exceptional benefit to Trent Radio and its direction, and an application for their membership is made to the Government of Canada. A majority of the Board shall be enrolled students of Trent University. Board Members must be eighteen years of age or older."

The Chair asked the Nominees present to confirm that they were Canadian citizens and have achieved the age requirements and declared that a majority of the nominees were enrolled as students of Trent University.

The Nominees then introduced themselves and explained their reasons for their interest in sitting on the Board.

UPON A MOTION duly made, seconded and carried unanimously, it was resolved that the report of the Nomination Committee be accepted, and that the Nominees presented, namely,

Gordon DeVillers, Kim Fielding, James Kerr, Al Kirkcaldy, Steve McNabb, Karolyne Newby, and Anne Stevenson,

be appointed to the Board of Directors of the Corporation and shall be considered duly elected to represent the Corporation and to hold office until next annual election of Directors subject to provisions and bylaws of the Corporations.

Any other business:

It was noted that new letter head will be prepared to reflect the change of Directors.

Helen Marcellos was especially thanked for providing catering and for the Meeting.

There being no other business, the meeting was adjourned at 3:15.

James Kerr, Meeting Chair

John K Muir, General Manager

Sponsorship Report for Trent Radio AGM 051120

prepared by Al Kirkcaldy et al

There were 8 sponsors for 2004-05 for a total receipts of \$4,650. This would have been \$450 more if the Montreal House had been able to honour its undertaking before being sold in March 2005. The year make an interesting comparison to 2003-04 which shows 14 sponsors with receipts totalling \$3,400

Special Report regarding ArtsVest for Trent Radio AGM 051120

prepared by Laurel Paluck / 16 Nov 05

Trent Radio was invited to participate in "ArtsVest" as a not-for-profit arts organisation early in November 2005. A required pre-approval application outlining our project and prospective sponsors was required immediately as this opportunity was offered to all Peterborough arts organizations on a first come first serve basis. A working group has recently been formed with Miriam Stuckey, Al Kirkcaldy and myself to make the most of this opportunity.

What it is..

"ArtsVest" is a pilot granting programme created by The Council for Business and the Arts in Canada (CBAC) in partnership with the Ontario Ministry of Culture, the Ontario Trillium Foundation and the federal Department of Canadian Heritage. Its goal is to help develop new, mutually beneficial partnerships between business and arts organisations that will in turn benefit Ontario communities.

The program has the following objectives:

1. To encourage businesses to sponsor the arts for the first time;
2. To encourage businesses that already sponsor the arts to increase their support;
3. To support arts-business partnerships that work to the benefit of both parties and the community-at-large.

What it means...

Through matching funds this program offers to increase Trent Radio's sponsorship revenue by 100% for all new businesses who sign on by the Jan 6th 2006 deadline. It is not likely that this program will be repeated in Peterborough next year, though the City's Arts, Heritage and Culture Advisory Committee will be suggesting a return of this project through a city funded project in 5 years.

So far...

Our pre-application has been submitted and approved. The project calls for a minimum of \$500 for any single sponsorship with a limit of \$10,000. Trent Radio is asking for \$4,000 in matching funds. We are seeking new \$500 sponsorships from each of the following eight local businesses:

Black Honey
The Pig's Ear

The Scullery
The Black Horse Inn

Speaks Volumes
The Rusty Snail

The Spill
The Trasheteria

"ArtsVest" recognises that this list is one of prospective businesses and will allow Trent Radio to seek other local businesses but will not exceed our request for \$4,000 in matching funds. New Sponsors will enjoy a year's worth of broadcast recognition under Trent Radio's current sponsorship model along with signage at all Trent Radio events and in all our printed materials (i.e. "Trout Rodeo")

Al, Miriam and myself are currently creating a new sponsorship package including an updated brochure and are now in the process of approaching these businesses.

Social Convenor Report for Trent Radio AGM 051120

prepared from notes by Anne Stevenson et al / 17 Nov 05

The Social Committee organised several socials, open house events and workshops. A very successful informal bowling event took place on 20 Mar 05 at Lakeview Bowling (Market Plaza), though there was some thought that we should try 10 pin bowling next time. A very small amount was spent on food and snacks for the Trent Radio House kitchen again this past year (\$160) as programmers and staff underwrote much of the costs themselves. The current year has seen the donation of a new thermos type coffee maker.

Fundraising Report for Trent Radio AGM 051120
prepared by Kim Fielding et al / 18 Nov 05

Planned events for the upcoming year include a the annual Radio Marathon for mid-Dec 05, a Winter Caberet for Feb 06, and Good 'n Country Show in May 06.

The table below shows our fundraising totals for the last fiscal year and the year prior. This compares well to the previous year which raised about \$7,580 from all sources. It should be noted this last fiscal year was the first year City of Peterborough Grant was received.

Donations	YE05	YE04
Corporations	750	1,250
Private	5,929	8,935
Special Events & Fundraising Activities		
Winter Caberet 02 Dec 04	2,007	only total for YE04 shown
Radio Marathon /w Barbs Bell & Holtmann	582	
Radio Marathon /w Henry Holtmann	276	
Good 'n Country 22 May 05	1,758	
Trent Radio Reunion Weekend 26 Aug 05	595	
Summer Yard Sale	67	
Special Events Net	5,285	4,914
 Fundraising Net	 162	 353
On Air Sponsorship, Earned Revenue & Misc		
On Air Sponsorship	4,638	3,400
Earned Revenue Net	1,024	1,219
Municipal Grants	2,865	-
	<u>\$20,653</u>	<u>\$20,072</u>

Summer Programme Coordinator's Highlights Report for Trent Radio AGM 051120 prepared by Gord DeVillers, Summer Programme Coordinator 2005 / 07 Sep 2005

01. Programming: Trent Radio's Summer 2005 programming fit comfortably within the requirements set out by, our CRTC license, for foreground content, CanCon, and Category 3 programming. Some of the highlights included the Brian Slack's Jazz show, and the disco stylings of dj Misha's "Disco Drive-by" and "Satisfaction" shows. One of the summer's more popular shows, or at least a show that easily demonstrated its listenership through audience interaction, was "Trivial Pursuit On Air". Trent Radio continues to exercise its mandate of turning listeners into programmers and making available the resources and expertise necessary to create radio.

02. Collaboration with Artspace: Trent Radio and Artspace came together this summer to present the multimedia exhibition, "Flowchart", by Saskatchewan artist Tim Dallett. Tim's hour long performance piece was broadcast by Trent Radio by means of a remote stream set up at Artspace on Aylmer Street, which captured an audio matrix from three microphones placed on Tim's body. Listeners were encouraged to head down to Artspace with a portable radio for the performance, in order to hear the audio portion of the exhibit together with video projections displayed on the front windows of the building. The technical requirements of the project put to the test another valuable Trent Radio resource: Steve McNabb's D-I-Y internet radio document. This was an important collaboration as it renews and sustains our working relationship with a like-minded Peterborough arts organisation and maintains our profile among the Peterborough arts community. Both the artist Tim Dallett and David LaRiviere of Artspace were very pleased with the end results and the performance piece was deemed a success.

03. Trent Radio/Art Gallery of Peterborough Summer Camp: This summer saw Trent Radio altering the model of the summer camp that was developed last year. Deirdre Chisholm of the AGP approached Trent Radio in the spring with the idea of developing a summer camp programme in tandem, to be lead by the AGP. This expanded the AGP's funding sources, and shared the intense workload of a summer camp. Danielle Raymond was charged with organising the camp, while she continued as a volunteer Trent Radio Executive Producer for Monday evenings. Danielle called on Trent Radio to run workshops, which were prepared and presented by myself, Stephanie Cann (our Tourist Information Coordinator), and James Kerr, radio playwright, and Trent Radio president. The six kids involved in the camp were exposed to many facets of radio and audio-culture and their camp ended with a self conceived and directed broadcast. Whether this model for the summer camp is the best we can do is up for debate. While a good camp for the kids themselves, there weren't enough registrations to generate a surplus.

04. Socials: This was a quiet summer for socials; three were held and only two can be generously called successes. The first was a garage sale that was severely impaired by the 40C+ heat of the day. In total we raised \$50. The second social was a bowling evening and the third, the most successful of the summer was the end of season potluck. Both programmers Brian Slack and Lester Alfonso brought their spouses and kids, which I felt reinforced the inclusivity of community-mindedness that Trent Radio represents. The event was bitter-sweet as it was a final opportunity for quite a few of the Trent Radio regulars to meet en masse as so many of us were leaving Peterborough for September.

05. Trent Radio Reunion Weekend: A week after the end of the summer season saw a Trent Radio reunion weekend celebrating the 37th year of broadcasting by university and community members in Peterborough. A reception was held at Sadleir house on the Friday evening and broadcasting on the Saturday. The event was a complete success, and was an important opportunity to hear the stories of Trent Radio's evolution. I hope that the next reunion will not be too far in the distant future.

06. Summer Programme Coordinator: My role as coordinator saw me first and foremost making sure the coffee machine was on and secondly overseeing programming and the physical maintenance of Trent Radio House. I was also pleased this summer to accomplish a great deal of digital ingesting in the hopes of bringing the ingesting of the vinyl collection closer to realization. Thankfully the summer was without serious incident (no flood, no unruly programmers) and the summer was one in which Trent Radio provided reliable programming to the community. One technical issue that required more or less constant attention was the stream server, a machine which seems to be on its last legs. Beyond that and the melt down of an ingest computer due to the relentless summer heat, technical crises were minimal. The summer ended with a thorough clean-up lasting four days.

My parting words; thanks for the opportunity, Trent Radio is a Peterborough Institution plain and simple and now with hindsight I see more clearly the special nature of the opportunities that the station so generously offers. Please everyone keep doing what you do best,

Gord DeVillers

Tourist Information Co-ordinator Notes for Trent Radio AGM 051120
prepared by Stephanie Cann, Tourist Information Co-ordinator 2005 / 08 Sep 2005

It was stressed during the job interview that the position would entail producing weekday interviews, from material garnered from the Peterborough and Kawartha region - be it from community organisations, to a random event on the street. During the term of my position I was able to get interviews from bands coming through town, community organisations, the farmer's market, events that were passing, and community members. There were only three times when I was not able to arrange an interview or pre-produce an audio piece from an event that was occurring or that I invented. These were times when I was sick or away.

I learnt a lot about being a part of the hosting team at Trent Radio. The position involved a lot of Trent Radio house tours, preparing coffee, making the studio into a friendly space and in general opening the doors to Trent Radio for the guests that would flow through. I felt that I did more than my fair share of housekeeping as well as outside the boundaries of my position.

I did not encounter many of the problems that faced the previous Tourist Information Co-ordinator. Granted the summer is a busy time and it is good to keep that in mind that some organisations would be understaffed but for the most part I ran into no problems in this area. There were always too many events to announce in general during the half hour. Secondly, there was no large natural disaster whereby organisations were swamped with work related to said disasters. In fact many organisations were working on anniversaries or fund raisers due to the previous year's flood. Therefore, the situation was different and will be different every subsequent year. The newspaper was often filled with leads for interviews or things of interest for "Smooth Operator".

The summer is getting drastically steamier and putrid. Some days I had no interest of cycling to an event or even to the station due to the extreme humidity. Being inside the station was sometimes unbearable. I would try as much as possible to get guests to come to the station since the option of recording in Studio "A" was available to me. I could not have imagined the insanity if the computer had to be shared with others. It made it much easier to come back from an event with footage to ingest it into the computer and edit it from there, as well as entertaining a guest in the studio. Hosting telephone interviews to places outside of the Peterborough centre where I could not have reached without a car was also beneficial. A band scheduled an interview through the telephone from Toronto before they were to arrive for the Festival of Lights. Having Studio "A" as my office helped me to pre-produce intros and extros as well as formulating the entire weekend outline of PSAs. I would have liked to have used Studio "B", as my serious personal office space but as I understand it that is not a possibility.

I realised by the end of my position that I had focused on issues surrounding the environment and our relationship to food. I was given the option of interviewing many members of the Peterborough Green Up (PGU) because I had attending an event where their "Cool Shops Programme" was being launched. The "Cool Shops Programme" was initiated to get local street level businesses to cut energy consumption. From this event I made contact with John Bird at the PAU who forwarded a list of potential people to interview. I did get to talk to the Programme Director Sue and their compost queen. Both were very enlightening and successful interviews. The YWCA "Just Food Box" Programme Co-ordinator, Charlotte Kennedy, was able to put me in touch with a local community gardener. These interviews were delightful as well as profitable, as I was able to make a promo for the Just Food Box programme. Listeners were reminded about when and when not to water their lawns, as well as given information on how to lower household energy consumption, weather, and what was available at the Farmer's Market. For me these two issues (the environment and food) brought community to the forefront.

I had the opportunity to give workshops to the AGP summer camp and to the Skills Canada Camp. The workshops were about voice exercises and the voice for the radio as well as interview skills. I learnt a lot from teaching these workshops and if the next person is interested these are great opportunities to re-evaluate one's skills.

I wish that I could have been more intense about audio editing but as it stood there was rarely any time. I also was not able to poster for Smooth Operator but by mid-July I was getting feedback from strangers and friends. Otherwise I feel as though I fulfilled the position to the best of my abilities and promoted Trent Radio to the community at large. I learnt many things this summer and **the most important lesson is *always* have a backup plan.**

My suggestions to any future Tourist Information Co-ordinator:

- give up your social life and attend all events that you promote to the best of your abilities,
- drink lots of water, yes, I know coffee is tempting,
- expect the unexpected,
- be creative, and,
- make work fun!

I hope that future Tourist Information Co-ordinators will have as much fun as I did.

I would like to thank Trent Radio for giving me this opportunity.

Sincerely, Stephanie Cann

Radio Free Peterborough Report for Trent Radio AGM 051120
prepared by Steve McNabb / 17 Nov 2005

It's been an exciting and productive year for RFP: we've had roughly 13,000 listeners through the RFP website from all over the world, and still growing. Trent Radio's main Internet audio broadcasting streams continue to gain popularity with listeners from around the globe, with a staggering 20,210 listener sessions from 65 countries since 18 Oct 2004.

The "Do it yourself guide to starting an Internet Radio Station" document we published gets regular downloads from all over the world as well - 57 countries at last count. We even get D-I-Y document fan mail! We have spawned Radio Free Cornwall which is currently serving up a shuffle of tracks from the home of Mr. DJ Derry. He even disc jockeys! We also know of a project based out of Chicago to create an online radio project focusing on Women's issues. It makes us proud to know we're making a difference.

The RFP catalogue is a beefy 2,380 tracks and we're gradually adding more all the time. Steve currently has 15 more CD's and 2 tapes in his "to digitise" pile. We also have a fair bit of material which has been promised to us (the Cooked and Eaten series, some more live recordings, etc) which will hopefully trickle in over the next few months.

We are slowly working away on the "RFP2" station which will feature all ambient, experimental and spoken word material. That should move some of the "weirder" (and less accessible) material out of the main RFP shuffle and give it a home where its weirdness will be more appreciated. This should come online sometime in the next few months - depending on Steve's availability to work on it.

On the "no so great" side, we've been having continuing troubles with the Trent Radio streaming server box. Steve has installed remote automated monitoring software, and we have discovered that the machine seems to blow up most evenings around 12:14 a.m. when memory usage goes through the roof, and the kernel starts terminating processes (including the broadcast software).

We also note that the machine was very badly affected by the increased humidity of this summer's heatwave - going down very often. This leads us to believe that there is some sort of hardware failure in the box (bad memory perhaps?) which is causing the machine to become unstable. For comparison, the streaming server for RFP running at Steve's house has been running without incident for 44 days as of this report.

Hopefully Steve will be able to find the time to perform an onsite server rebuild over the Christmas holidays. Steve will co-ordinate with John Muir to work out the logistics.

[end]

Production Manager's Report for Trent Radio AGM 051120

prepared by Jill Staveley, Production Manager / 14 Nov 2005

It's great to 'officially' be back at TRadio. As we all keep learning, every year is a little different here, though everything somehow remains the same...It's that shared sense of mischief and purpose.

Studio C: Slowly but surely ... just like everything else. We've done some great projects in the studio and are currently working on developing a method to create live and local music archive material for TRadio, while at the same time opening up workshops for people to learn how to run the gear. The focus will be on local music that is acoustic and simple in terms of instrumentation. Trevor Dunn, who is the PM Assistant this year, is the first guinea pig for this "system". The problem in the past hasn't been a lack of interest, it has always come down to a lack of time or the trend where the people who want to learn how to record or a group who wants to be recorded never seem to cross paths ... or the projects are just too big and time consuming for the studio at that time of the year. With any luck we will increase our local music archives, support local musicians with demos, increase the technical capabilities of our programmers and volunteers, and eventually set up Peterborough to take over the audible world. * check out the list of Studio C Projects and Project reviews for more info.

Archiving:

Music – Andrew Iliadis is on the job digitising the Incoming Music, and he's picked it up so quickly. I've found it great the past two years to have people who are so interested in recorded and live music to be taking care of the incoming music. Not only does it give them a chance to check out some of the new stuff, but it is also an amazing resource for our programmers who want some advice or a heads up on what they should keep an eye out for. As far as I can tell we're staying on top of things this year, thanks especially to Gord DeVillers who kept typing and typing in the crazy heat of the summer in order to prevent the back-log that happened last year. At present our archive takes up about 700Gb, and comprises 163,000 files.

**We've also had some help from Tom Donoghue (Coop Student) with the digitising when Laurel hasn't got his agenda full, and Dave Simard who was one of our coop students last year. I'm thinking that we'll be able to get on the cassettes and vinyl in the new year (fingers crossed)

William Bain has also brought in a huge and ever growing amount of world music (130GB 31,000 files) sorted by country and region and is accessible to all programmers. If you'd like to know more, let one of us know and we'll show you.

Spoken Word – Radha-Prema McAllister & Misha Paramonov are on the task here, and both doing great work. We had been having problems with the work station (AMD 333MHz) so we decided to move one of the Ingest CPUs from Studio C (Intel 2.2GHz) upstairs for the Spoken Word Station, with a high quality Lynx One sound card. and a replaced power supply. This will be a great advantage to this project as it takes not even half the time to save and edit the audio files.

Studio Training and Facilities:

Studio A – Angela Teske continues as our Studio A Trainer, and things are running smoothly with training. Other than installing a headphone distribution amplifier in the studio during the "Entre" Season (Dec 2005), the studio is operating effectively. Turntable styli destruction is way down so far this year, but it still would be in our best interest to design and implement something to ameliorate damages should it become a problem again.

Studio B – John Mather has also returned as our Studio B trainer and between the two of us, we are trying to figure out which parts of the Production Training are leaving some programmers a little lost. I have created a questionnaire that people (should) can fill out when they sign up for Studio B training so that John can organise his training session around their understanding and knowledge of computers in general and audio applications. We also met up and went through the training process in order to devise a structured method for training, and to try and pin-point where some of the confusion occurs for the trainees. So far so good. We still need to replace the turntable in Studio B, or come up with a system whereby Albums can be digitised prior to production in Studio B. It is becoming evident in some situations that more and more people are disappointed that they cannot utilise the vast vinyl collection for pre-produced programming. *[We really need a new and working turntable for Studio B immediately].*

Local Music Archive: It's still there, and growing. It seems this year that we have a fair number of shows focusing on Indie and Local musicians. We haven't had the time to keep working on the organised accessibility of these archives other than to keep the hard copies in Studio A, marking them as local on the M: drive, and passing them on to Steve McNabb at RadioFreePeterborough for the collection there.

Satellite Broadcasts: We tried to facilitate a live broadcast from Sadleir House during the disOrientation Activities, but we had some technical difficulties that were out of our control. I hope to see another live music Radio Project Day this year with a live broadcast from Sadleir House, but it seems that you can't force these things to happen. It seems more effective and realistic to get all the bugs out of the gear and system, and to make our programmers and local interest groups aware that Trent Radio has this facility that can be accessed and utilised as a programming tool with sufficient planning for approved projects.

[end]

Studio C Project List

SCP#	Project Name	Artist/Organiser	Date(s)	
01	Beta Broadcast	Josh Fewings, Brian Sanderson et. Al.	Feb 04	n/a
02	Beyond Beat Matching (Radio Project Day)	Hans Finkeldy	28 Mar 04	n/a
03	Gorgeous Georgie Revue III	Mathias Kom & Charlie Glasspool	Jul - Aug 04	n/a
04	Mid-Summer Night's Scheme	Mike Duguay & the Special Lights	Nov 04	\$50??
05	Radio Dramas	James Kerr	Nov 04 - Apr 05	n/a
06	4 Song Demo	Kelly Rose	Dec 04	\$100??
07	Live & Local Radio Project Day	Jill Staveley	17 Mar 05	n/a
08	CD Tracks	Mike Martyn & Stephen Fearing	Mar 20.2005	\$160 (A/R)
09	Demo (unfinished)	Four Feathers	Mar - Apr 05	n/a
10	Demo	Adam Genge	Mar 05	n/a
11	MacBeth the Musical ("twas a rough night" sound track)	Mathias Kom & Charlie Glasspool	Jun 05	\$50??
12	Manifesto	Shelagh Young	Sep 05	\$100
13	Jugend Demo	Jugend (Mathias Kom, & Darryl from Amsterdam)	Sep - Oct 05	Membership \$20
14	Dave Demo In Progress	Trevor Dunn & Dave	Nov 05	workshop
15	Gorgeous Georgie Revue IV In Progress	Mathias Kom, & Charlie Glasspool	Nov 05	Donation CD sales and door @ shows

These projects have all utilised Studio C in different ways, and have helped show us where it fits in the community at large. It has become an important link for independent recordings around town in the sense that it has been used as a recording facility, a mix facility, a mastering facility and a teaching facility...and in very different ways for each project...as you can see from the Project Reports attached. (Jill Staveley / Nov 05)

Studio C Projects

#01 Studio C Beta Broadcast – Saturday January 24th, 2004 21:30 – 23:40

Well, very exciting first broadcast from Studio C. A lot of fun was had by all, some really great on the spot performance and some good equipment to work with. We tested out a bunch of mics and gear, had Brian Sanderson, Josh Fewings, James Kerr, John Muir, Miriam Stucky, Kinya Fujiwara, Reuban Mann, Jill Staveley & Joel Buxton help out with the project. Our goal was to prove to ourselves and the world that Studio C could work and was real, and figure out all the questions that couldn't present themselves to us without practical application experience.

#02 Beyond Beat Matching – Studio C Broadcast *Sunday March 28, 2004 1200-2430

This was the second Studio C Broadcast project at Trent Radio, and it was wonderful. Hans Finkeldy organized a Radio Project Day called 'Beyond Beat Matching'. The theme of the day was turntables and how they have become an instrument rather than a simple 'play device' for other pre-recorded material. A similar project happened last year that had to be held in the PR squash courts because of TR facility size and available gear. This year we were able to hold such a project right here in our own home!!! We had two tables set up in Studio C for two separate turn-table stations, and we had these feeding through the 01V (the new digital mixing board) which lived in the hallway for the day, as to make more space for the performers and to ensure better monitoring for the person at the board. The signal was then sent from the 01V line-outs to the Remote IN in Studio A...it all worked wonderfully!!!

#03 The Gorgeous Georgie Revue

This year was the third production of the Gorgeous Georgie Revue in Peterborough. The aims and objectives of the Revue are to encourage community members who appreciate the local music scene, but who are not normally involved in the performance side of things to take a shot at the stage.

Mathias Kom and Charlie Glasspool are the organizers of this project. They write all of the music, and invite as many different community members as possible to take part in the project. Usually the recorded part of the project is facilitated in homes and with the support of the local independent recording community called Backlash. This year Trent Radio was able to offer accessible space and equipment in Studio C (C stands for Community), thus enhancing the abilities of Backlash to support this project.

In past years because of time and space availability, the projects were much shorter and had a much more limited instrumentation on the recording. Thanks to Trent Radio and Studio C, we were able to record 25 songs with a wide range of instrumentation including piano, guitar, ukulele, sousaphone, bicycle spokes, calimbe, trumpet and vocals. All of the people involved in the Gorgeous Georgie Revue felt very welcome and comfortable while at Trent Radio, and it really made the experience of recording for the first time one that none of them will forget.

#04 Mike Duguay – November 2004

This project was the facilitation of mixing an 11-song music recording. The tracks were recorded to 8-track Adat at the Gordon Best Theatre by Backlash. Studio C provided the most appropriate space for mixing this project.

We brought in the Adat and hooked it up to the 01V in order to mix manually with the board and record the mixes onto Adobe. Initially we looked into the possibilities of dumping the recorded tracks into the Multitrack function of Adobe. This method would provide us with more control and options for 'fixing' and editing the individual instrument tracks, but found that the options for effects and compression not quite as suitable as the options within the 01V. This is not to say that the options within Adobe are not sufficient, but rather that the time it would take to edit each track would increase considerably, and the possibility to alter effects in real time within the song would not be possible.

We had some frustration getting set up, but once we found the 'missing part' (RCA to d-plug) the mix and dump was quite simple. ***Note – for some reason when recording stereo tracks at this time, the default was set to 48k rather than 44.1k, and this had to be manually changed for each song.

The options available within the 01V were more than suitable for this project, though if we were to mix other projects of this kind in the future, one would want to bring in external effects in order to have a few more control and options over the individual track sounds. It was really great to be able to listen to the songs in different rooms within the station because of the fact that all of the material was saved to the PSRV. This is quite helpful when trying to peg the mixes down and listen for problems and discrepancies. The final mixes were given to Ian Osborn to master, and the final product was released on December 17th 2004 at a CD release party...it was quite well received and all of the people involved in the recording were very pleased with the end product.

#05 Radio Dramas in Studio C

Well, these seem to be going quite well. So far James Kerr has been doing the recording using the Studio C facilities and using the gear in Studio B to mix the projects. We have been setting up SM58s for the sessions and recording to the adobe multitrack session function. The only real problem to far is the plosive nature of the 58s, so we have thought about making windscreens (or getting socks for the mics).

I had thought about the possibilities of using the Apex condensers for the radio dramas, but two problems occur to me
1 – James would not have the same control over editing each person's part because we would end up using one mic for more than one person

2 – there would be a lot more presence of the physical script (paper rustling) in the recording because of the increase in volume level using this type of mic.

I think that our main priorities for the new year concerning radio dramas in studio C will be

(a) reorganising the space a little more effectively in order to accommodate to many voices,

- (b) making some sort of windsock for the mics – and showing James how to EQ the digital I/O channels on the O1V now that I have figured out how to do that, and
- (c) Having the gear packed and accessible in such a way that he can find what he needs, and pack the gear up according to a system.

I would also really like to encourage James to do some live radio dramas using the Studio C facilities...which would also encourage us to set up a CD player in the studio in order for sound effects and track music – could be really fun!

#06 Kelly Rose – December 20th & 21st 2004

This was the first multi-track session that I had completed recording straight to Adobe Audition. The project purpose was to give Kelly Rose (a 15-year-old girl from Norwood) the chance to record a 4-song demo, and have the experience of recording her material. She got in contact with us through Backlash (Ian Osborn) and it was amazing to be able to provide her this experience in an environment that was already set up and intended for recording purposes.

The instrumentation was acoustic guitar, electric guitar, percussion and voice. We used the DI mixed with the Apex condenser microphone for the acoustic guitar, which added a nice warm and roomy sound to the acoustic. The electric went straight through the DI, and the percussion and voice were captured with the Apex.

There were a few hurdles at the beginning of the session trying to figure out hearing the original tracks while doing overdubs...but the O1V pulled through (we really should make a step by step for trouble shooting and checklist for projects of this manner). The only 'audible' problem that I experienced was the amount of 'hum' coming from the recording computer and the server tower in the room. **It might be useful to get one of the green felt screens from Sadleir House to block these sounds from recording mics.**

It was a little frustrating hooking up the Studio C computer for use. (Understood in the current circumstances with the server failure etc), The set up should be stabilised in some way, similar to Studio B, whereby everything is always plugged in and we have a dedicated mouse/keyboard/Euro cable for the Studio C computer. (It is a little nerve wracking having to unplug something else to use the facilities)

The only other nuisance was getting the gear out, and finding it. The first priority for the studio really needs to be tagging all the gear, and facilitating proper storage methods, with a checklist of all TRadio gear. **To be accomplished the first week of January.**

The project is saved on the PSRV in session form, and will be mixed at the end of December, and it will be given to Kelly for her own uses. It will also be added to the Local Archives and I think will be one of the first of a number of great Trent Radio experiences and productions.

#07 Live & Local Radio Project Day, March 17th 2005

WoW WoW WoW!!! An amazing day, full of wonderful music! Sure, it just happened to be St Patrick's Day...but that was just coincidence. The day started @ TRadio House, using both Studio A & Studio C, and then moved on over to the Sadleir House Dining Hall, where we accomplished our first off-site live broadcast since I've been around these parts. We had solo performers in Studio A with different Hosts, setting up the performance as an interview as well. We had a few groups in Studio C, in the same fashion... interviewer, and performers.

Once we moved on over to Sadleir House, we had The Back Burners start off the night, and we had some new faces to Trent Radio help the performances along. We were also able to turn this into a licensed event, with food and fun for those who attended.

Performers included:

Glen Caradus, Cale ?, Kelly Rose, Pat Walsh, Darcy Conroy, Destination Gutter, Four Feathers Women's Handdrumming Group, Neil Lorenzen, Dan H, Jordan Mack, Ronaldo Vaca P, Mathias Kom, Charlie Glasspool, Jill Staveley, Caitlin Driscoll...

TRadio Helpers and Programmers

Yvonne Lai, Laurel Paluck, Tim Maton, Jess Dabros, Reuben Maan, Norm & June McHardy, Helen Markellos, Caitlin Driscoll, John Mather, Trevor Dunn, Amelia Meister and of course, John Muir...the one who makes all the magic happen in tech world here.

I was also able to grab the logger files, and pass around copies of the performances to all the performers, as well as save them for TRadio broadcasting purposes in the future. Wohoo! jill

#08 March 2005 – Mike Martyn & Stephen Fearing

We were hired to record a track for an upcoming Mike Martyn album. The concept of the project is to compile a bunch of Mike's songs, performed by himself and guest musicians.

We set up on a dreary Sunday Morning, using the Apex 460's on each of their guitars, and used the 58s for vocals. There was a lot of time spent figuring, working out and talking, and it was quite useful to be able to keep recording track after track, and to use the same session for each song.

Still waiting for word from Mike re: mixes. Both were comfortable and impressed with the space we have to offer.

#09 Adam Genge Demo - March 2005

Adam is a local musician who used to perform in a few local bands, but is a musician who at this time wasn't playing as much music as he wanted to. I was told about him by a friend of mine when I was looking for musicians to play at the Sadleir House Coffee House Series. He played at Sadleir on a Thursday night, and was leaving for the West Coast on the Saturday two days later. When I heard his set, it blew me away...his voice was incredibly strong, and his songs were passionate. I asked him if he had any solo recordings of that material and he didn't. I offered to meet him at Trent Radio on the Friday, so that we could record a few of his songs. My intentions were to encourage him, and to provide him with a

recording that would help him regain his confidence and determination for making music...while at the same time compiling more music tracks that would be unique to Trent Radio for airplay. We sat in the studio for 2 hours, and got through 4 or 5 songs. I mixed them and came up with 4 keepers, and sent the finished product to him in BC. Since then he has formed a band, moved back to Peterborough and has continued to focus on his music and performance opportunities. The songs are strong while at the same time the production and performance are quite real and loose. The tracks are:

Adoration / In the Water / Last Missive / Bruise

...yet again, Peterborough has so many unpolished gems. Jill Staveley April 2005 XXXXX

Studio C Project # 11

MacBeth The Musical – Sunday June 12 2005

Well I think we may have set a new Trent Radio (if not world) record. The Gorgeous Georgie Players (the same guys who have given us the Gorgeous Georgie Revue, and who have helped out with TRadio live music days and fundraisers) asked me if I could help them document the audio of their version of MacBeth for the performers to take away with them, and to offer as merchandise during the performance week at Market Hall.

The Gorgeous Georgie Players (better known as Charlie Glasspool and Mathias Kom) rewrote MacBeth as a contemporary and humorous musical called 'Twas a Rough Night (MacBeth the Musical). The piece consisted of 22 original songs that told the story of Shakespear's murder madness MacBeth.

The songs were pared down to keyboard and vocals in order to complete the recording side of the process in one afternoon. We brought the keyboard in via the line in on the board, and we used the 2 tube driven Apex 460 condenser mics for the vocals.

There were a couple of solo songs, though most involved 2 or 3 people, while there were a few numbers that required up to 8 voices at once. We did this all live off the floor, and arranged the voices around the mics in order to control volume and consistency this way.

The musicians and performers involved in this recording were:

Charlie Glasspool / Mathias Kom / Misha Paramanov / Melinda Wall / Kate Dueck / Dave Tobey / Mike Duguay / James Bridges / Tim Walker / Emily Shaughnessy / Erik Fines / Linda Driscoll / Laurel Paluck / Johnny Chartrand

Studio C project #12

Manifesto – Shelagh Young

Shelagh requested that someone help her fix-up and master her audio collage piece surrounding the concept and idea of power. The final piece is intended for submission to an international broadcasting possibility.

The piece is a collection of bits and pieces of interviews that she had collected over the past few years on the topic of power. Her recording device was of quite low quality, and thus all of the tracks had a fair amount of tape hiss and grounding hums, along with poor source sounds (too hot, too quiet).

Her initial file format was not compatible with Adobe Audition (she is working on a mac), so she burnt me a second copy of the audio files onto a DVD. As we do not have the ability to play DVDs here at the station, I went down to the PAU and used their media centre to transfer the files.

I brought the files back to trent radio and began to work with Sound Forge 7. After my first attempt, I realised that Sound Forge didn't have all of the capabilities that I would like when doing this work. I opened the files in Adobe, and found it to be a great program with helpful tools that I could manipulate and make them do what I wanted them to.

I spent a total of 9 hours working on the project (excluding the time spent trying to get the right files).

Shelagh Made a payment of \$100 to Trent Radio for these services, and a payment of \$50 to me directly for the assistance. (\$10 of which were paid at the PAU for 2 hours access to the media centre).

I think this might be our first official 'paid' Studio C revenue. Jill Staveley Sept.29.2005

Studio C Project #13

Jugend, International Demo – Fall 2005

I just completed a 3-song recording for a 'band' called Jugend. I use the quotes around the word 'band' cause we didn't have the whole group here. Mathias Kom (former incoming music archivist & programmer) and his friend Darryl (from Amsterdam) came into the studio one very cold day last month with a minidisk in their hot little hands full of drum tracks/loops prepared by their percussionist and sent to them for the sole purpose of this recording project...

Now I must explain, Jugend (ewe-gund) is the name of the band that Mathias & Darryl performed with last year while Mathias was living in the 'Dam. Darryl came to Peterborough for Mathias' wedding this summer...and of course, everyone who visits this side of town inevitably experiences at least 3 performances (both on and off stage) and one recording session.

We had one day (one morning really) to record three songs – and studio C was our platform. We worked hard, wiped our noses and ate Spanikopita from the Farmer's Market...and we got all the sounds down to 'tape'. Mathias and I mixed the material together – and voila...Studio C project #13 baby.

hjs

**Programmer Director's Report [Year in Review (Fall04 & Spring05)] for Trent Radio AGM 051105
prepared Laurel Paluck, ProgrammDirector for BoD Meeting 26 April 2005**

It's been a busy and vibrant year with diverse programming and engaging programmers. Radio Free Peterborough has brought us 24 hours of radio broadcasting. Our internet stream remains constant and strong, opening the world to our programmers. Instant messaging brings an exciting form of interactive radio. Our relationship with Sadleir house is strong and will continue to be mutually beneficial in the years to come. In my second year as PD I've been able to increase the technical, administrative and creative skills needed to facilitate programmers with their work. Many thanks to J.K. Muir, Jill Staveley, and all the staff, operators and board members for their support. What a wonderful place this is.

Programming and Events Year in Review

Sep 2004

Pre season began Sept 06
Radio Free Peterborough introduced
Clubs and groups day at Trent U Sept 08
Interviews and hiring of OWSP completed by Sept. 13
Training OWSP completed Sept. 20
Programme proposal deadline Sept. 17 noon with Committee
Radio Workshop on Main Campus w/Global Enviro 461 Sept. 23
Programmers interviewed and schedule formed Sept. 24
TRadio joins Kawartha Studio Tour w/ Artist in Residence Brian Wagner Sept 25 & 26
Fall Season begins Sept. 27

Oct 2004

Head of Trent Open House with Sadleir House Oct. 1st & 2nd
Programmer Training continues
RFP Signs On
Global Enviro 461 begins
Schedule finalized
Co-op Student Joe Fortin trained
Halloween Party

Nov 2004

Fall 04 Trout Rodeo and Schedule printed and web
Fundraiser at Grassroots
Broadcasting seven 30 minute Global Enviro shows
Preparations for Cabaret Fundraiser
Santa Claus Parade planning

Dec 2004

1st Annual Fundraiser and Cabaret at Market Hall Dec. 2
Santa Claus Parade Dec. 4
Knackwurst and Saurkraut Marathon Dec. 10
Annual Good 'n Country Marathon Dec. 17-18
Open House Dec. 17
Entre Season w/Joe Fortin

Jan 2005

Spring Season begins Jan 10
Friday Afternoon Promo and Org Profiles begin in Studio B
New Programmers orientation and training
Schedule revisions
TRadio Reunion Weekend Committee

Feb 2005

Instant Messaging Board in full use
Bethany Hill Students Tour
OAC grant proposal for Summer Camp
2 new Co-op Students begin placement
Audio Soup "First Person Singular" w/ Chris Brookes

Mar 2005

Trout Rodeo Spring 05 printed and web
Live Music Day at TRadio and Sadleir House
Eliminate Racism Radio Project Day w/CRRC
TRadio Bowling Party

Apr 2005

Radio Insurgente Radio Project Day
Geek Fest
TRadio Potluck at Sadleir
Summer Programming Plans begin

People Power

Production Manager Jill Staveley

Operators

Mon: Leigh McDonald(a) Jess Dabros(e)

Tue: Barry Boyce (e)

Wed: Rueben Maan(a) - Karolyne Newby(e)

Thu: James Kerr(e) Stephanie Cann(e)

Fri : Anne Stevenson(m) Yvonne Lai(a) Misha Paramonov(e)

Sat: Rhada-Prema McAllister(a) Yulia Popova(e)

Sun: Vincent Bierworth(a), Gordon Devillers(e)
Sarah McKillican(e)

Ontario Work Study Positions

Studio A Trainer – Angela Teske

PD assistant Trout Rodeo Editor-Jessica Dabros

Spoken Word Archive Radha McAllister and Michelle Yee Radio Drama Convener James Kerr

Physical Plant- Karolyne Newby

Studio B and Digital Editing Trainer – John Mather

Music Archivist –Trevor Dunn

P.C.V.S. Co-op Placements Fall 04 Joe Fortin P.C.V.S./ Spring 05 Dave Simard, Danielle Campbell P.C.V.S.

Goals

for Fall 2004

- All work study positions filled by Nov.1
All OWSP where filled by Nov. 1 with plans to renew most contracts in Fall 05
- Increase non-English Programming-dialogue w/ Modern Lang. Dept.
French and Spanish Dept. tutors and students produce regular programming
- Increase Trent Radio presence on Main Campus
Groups and Clubs Day, Workshop in Enviro 461 classroom, Postering
- Increase Trent Radio presence in Community
Local fundraiser, Santa Claus Parade, Open house, Programmer Volunteering w/other orgs
- Initiate collaborations with local Arts Orgs-join studio tour w/AGP
Fall studio Tour with AGP continues in fall 05, AGP summer camp proposal
- Continue community profiles with Operators
Local groups invited to make promos, co-op students organized many profiles
- Increase communications with Operators-formalized and regular meetings
Operators Book, emailing, and daily contact, room for improved communication
- Increase First Nations Programming-dialogue with Native Studies Dept.
Native Studies Dept curriculum based programming w/ Jess Dabros, HandDrumming Circle
- Offer more workshops-broadcast skills, interviewing skills etc.
Audio Soup at Sadleir House, ad hoc daily skill development, room for improvement
- Search out and implement innovative fundraising ideas
Winter Cabaret, Radio Marathons, Radio Merchandise

for Fall 2005

- Increase Presence on Main Campus
- Increase Academic Content w/ Dept. heads and Professors
- Increase Operator meetings
- More Socials
- Conduct regular workshops in house, at Main Campus and Sadleir

Trends

Spanish language programming

Increase of Studio B bookings

Health Related Programming

Children and Youth produced Programmes

Spoken Word programming

Local musician interviews

Radio Drama

Experimental music creation and programmes

Decrease of Studio B training

Canadian music Programming

Audio Art & Turntablism

Studio A: Angela Teske conducted Studio A training three times a week during the fall season. Peter Andree's Global Enviro Policy Class were trained during the middle of fall term. This was hectic but manageable. Studio A Training continued early in the Spring Season as a crop of new programmers joined. Demand tapered down to one training session a week which allowed Angela the opportunity to organize and pre-record "Nutrition and Health" w/ Alicia Zobel. Approximately 140 people were trained in Studio A this year. Access to the digital music files were included in training, and have become a mainstay for programmers. Angela is an excellent Trainer, and provides a welcoming first experience for new programmers. She shows a very strong commitment to Trent Radio and is involved in a variety of other Trent Radio events.

Problems with broken turntable needles have been a serious problem this year, which prompted a stylus condition checklist signed by every programmer. It seemed the damage occurred during the weekend hours but was not fully determined. It has been suggested that the tables be fitted with a lock next year and accessed through key holding Operators. This procedure along with turntable training should be included in Studio A training for programmers wishing to access them.

As the digitised Spoken Word Archive continues, we will need to reintroduce a finding system.

New to Studio A: The introduction of Instant Messaging was an exciting addition in interactive programming, and has become a useful and rewarding tool for many programmers.

Local Music C.D. archives have been alphabetised and are regularly accessed.

William Bain's extensive World Music Archive will provide new adventures in programming.

Studio B: John Mather conducted studio B training twice a week during the fall season, which included Peter Andree's Global Enviro Students. Training subsided in the Spring Season which allowed John to facilitate regular Friday afternoon Programme Promo's, Station I.D.'s and Org profiles. Bookings in Studio B are frequent and regular. As the number of studio b trained programmers grows, we may anticipate a continued increase in the use of the studio, but less demand for training. If this trend continues next year we may wish to implement new duties for the trainer in the Spring Season.

Smooth Operator; broadcasts 3 times daily during the week and has been host to dozens of touring and local artists, activists, politicians and other colourful characters. Smooth Op has provided first time programmers an opportunity to jump right into Studio A and shake off some stage fright, while practicing their broadcasting skills. Our Spring Season Co-op Students have made this programme a regular feature in their skill set development. The Smooth Operator binder is refreshed daily with incoming news received through our psa@trentradio.ca email, from posters brought into the station and from programmers, operators and the general public.

STATEMENT OF PERFORMANCE

Numbers exclude Radio Free Peterborough broadcasting

Content Category	CRTC Requirements	Trent Radio Requirements	Spring 2003	Fall 2003	Spring 2004	Fall 2004	Spring 2005
Category1 - Spoken Word	Minimum 25% of all programming	Minimum 25% of all programming	41.24%	44.02%	45.90%	38.46%	41%
11 – News	no specification	no specification	0.00	0.00	0.00	0.00	0.00
12 – S/W Other	no specification	no specification	44 hours	43.5 hours	50.5 hours	40hours	44.25hours
Category 2 – Popular Music	no specification	no specification	33.24% of all music programming	22.7% of all music programming	31.09% of all music programming	37.24%of all music programming	35.88% of all music programming
21 – Pop Rock Dance	Maximum 40% of all music	Maximum 40% of all music	20.8 hours (22.36% of all music)	21 hours (35.44% of all music)	13.75hours	19.5 hours 31.17% of all music)	18.5 hours 29.3%of all music)
22 - Country & C'try Oriented	no specification	no specification	1.17 hours	0 hours	3.25hours	3 hours	3 hours
23 – Acoustic	no specification	no specification	0.00	.75 hours	1hours	.75 hours	.75 hours
24 – Easy Listening	no specification	no specification	0.75 hours	1 hours	.5hours	0	0 hours
Category 3 – Traditional & Special Interest	Minimum 5% of selections	Minimum 5% of selections *	65.17% of all music programming	61.60% of all music programming	72.79% of all music programming	62.75% of all music programming	64.11% of all music programming
31 – Concert	no specification	no specification	3.83 hours	0 hours	1hour	1.75 hours	1.75 hours
32 – Folk & Folk Oriented	no specification	no specification	11.33 hours	6.75hours	4.75hours	7 hours	7hours
33 – World Beat & International	no specification	no specification	9.75 hours	10 hours	10 hours	8.25 hours	10.75hours
34 – Jazz and Blues	no specification	no specification	6.92 hours	5.25 hours	10 hours	11 hours	11hours
35 – Religious	no specification	no specification	0.58 hours	0	0	0	0
36* – Audio Art	*There is no category for this	no specification	8.75 hours	14.5 hours	13.75hours	10.25 hours	10.25hours
"Hits" Played	Maximum 10%	Maximum 5%	Below (TR) Maximum	Below (TR) Maximum	Below (TR) Maximum	Below(TR) Maximum	Below(TR) Maximum
Station Produced	Minimum 42 hours	Minimum 42 hours	106 hours	98 hours	108 hours	104 hours	108 hours
Advertising & Sponsorship	Maximum 504 minutes	Maximum 252 minutes	Below Maximum	Below Maximum	Below Maximum	Below Maximum	Below Maximum

Total broadcasting hours (weekly): Fall 104 Spring 107.5
Number of Programmes: Fall 90 Spring 97
Number of Regular Programmers: Fall 128 Spring 131

Programme Director's Report re Fall05 for Trent Radio AGM 051120
Laurel Paluck, Programme Director for Trent Radio BoD Meeting 03 Oct 05

September 2005

- Pre season begins Sept 06
- Clubs and groups day at Trent U Sept 07
- Programme Proposal workshop Sept. 09 at Sadleir House
- Trent Radio Open House Sept 09 noon-6pm
- TRadio at 1st annual Artsweek Peterborough City Hall Spectacle Sept.12
- Programme idea's workshop at Trent Radio Sept. 13
- Programme proposal deadline Sept. 16 noon with Committee
- Co-op Student begins Sept.19
- Operators secured and scheduled for Sept.26
- Fall 2005 Programmers interviewed and scheduled- Sept. 23
- Kawartha Studio Tour with Artist in Residence Brian Wagner Sept 24 & 25
- Fall Season began Sept. 26
- Interviews and hiring of OWSP completed by Oct.1
- William Bain brings over 30K world music tracks to Trent Radio

81 programmes to date are scheduled for Fall 2005

Studio A training begins Sept. 19th, to date 32 new programmers have been trained.

Studio B training begins Sept. 26, 5 trained to date.

Operators Fall 2005

Monday – am: tba, noon: tba, eve: Kerith Paul

Tuesday – am: tba, noon: tba, eve: Kerry Day

Wednesday – am:tba, noon:tba, eve: Andrew French

Thursday –am: tba, noon: tba, eve: Andrew Illiadis

Friday –am: tba, noon: tba, eve: Misha Paramonov

Saturday- am: self support, eve: Dahn Mirabella

Sunday- am: self support, eve: Misha Paramonov

Ontario Work Study Jobs

Studio A Trainer – Angela Teske

Studio B and Digital Editing Trainer – John Mather

PD assistant Trout Rodeo Editor-Dahn Mirabella

PM assistant-Trevor Dunn

Music Archivist –TBA

Spoken Word Archivist – Radha McAllister and Misha Paramonov

Physical Plant- TBA

Co-op Student Holy Cross-Tom Donoghue

Trends so far....

Canadian and Local musician profile Programmes remain popular w/10 shows

Spoken Word programming is high with 28 dedicated shows

9 World Music shows

Programmes with other Community Orgs include KWIC, Women's centre, PCAP, TSCA, OPIRG, Older Women's Network and Trent Centre for Community Education.

[end].

General Manager's Report for Trent Radio AGM 051120
prepared by John K Muir, Vice-president & General Manager / 20 Nov 05

Established and operated by the students of Trent University, Trent Radio is designed with the production of exceptional radio in mind.

Its aims and objectives include producer oriented programming and broad community participation for the production of creative local radio.

Administrative Mission:

The provision of radio production equipment and related training, direction and facilities in support of radio programming activities and programmer development, and.

The general support for the artistic, research and administrative activities by those involved in the organisation.

In carrying out that mission the following functions are performed;

The operation, maintenance and development of 715 George Street which houses an archive, three radio studios, associated meeting areas, offices, storage facilities, and a revenue producing residential rental apartment. The Studio C project has established a digital audio collection, with the new third studio and enhanced production facilities which have come about in the prior to last fiscal year.

The operation and maintenance of a licensed 700 watt ERP radio transmission facility at Television Road, with the addition of a internet accessible stream sources

The provision of salaried and contracted programming personnel with the specific charge to provide direction, support, and inspiration to volunteer programmers and community contribution.

Overview:

Operations reflect on-going and project priorities established over the last five to ten years, as well as moving towards making support of the mission more manageable.

- a) general on-going programme and production direction
- b) the purchase, operation and maintenance of rf & digital transmission and related equipment.
- c) the purchase, development and maintenance of 715 George Street - Trent Radio House.
- d) the maintenance and development of a Digital Spoken Word and Music Collection.
- e) the establishment of and ongoing improvement to a flexible "in-house" computer system and network with a high speed connection to the internet, to aid and abet programming, production and support for same.
- f) production and distribution of publicity (Trout Rodeo & guides)
- g) support for the development of radio art pursuant to stimulating innovative programming.
- h) general day-to-day administrative and technical direction and support
- i) related office, building & technical overhead
- j) developing on-going and new sources of revenue in support of the above.

Antenna Move & New Transmitter:

On 10 September 2003, we were informed by Paul Ward, (CHEX Chief Engineer), that a new 1,000' tower was to be built to replace the current 842' structure which was built in 1959, and no longer meets safety standards. Trent Radio had been using that current tower, at no charge, since it signed on in 1984 with a low power LPFM class licence.

Our new antenna and transmission cable were installed on the new structure and transmission was undertaken with a borrowed 100 watt transmitter. This past summer we received a favourable CRTC decision, and will be going up to our full 700 watt allocation with a borrowed transmitter early in the new year. Fundraising achievements in the last fiscal year have put us in a position of having raised \$38,000, and spent \$48,000 with another \$17,000 to go in spending for a total of \$65,000. In other words a further \$27,000 needs to be raised.

Operational and Other Highlights not covered in other reports:

The last fiscal year saw an increase in student membership revenues of about \$5,000 to \$88,750 due to increased enrolment, realising our estimate of a 6% increase for the year. Some estimated put this year's enrolment increase at 5%, or about \$4,400 bringing this source up to a total of \$93,200. As always it's prudent to await the final numbers which are scheduled for release in January 2006.

Fees for 37 non-student memberships were collected in the previous fiscal year, with 13 collected so far this year. Compare to 41 non-student memberships collected in YE04

Having seen a large increase in YE04, donations and fundraising were well sustained in the last fiscal year at about \$20,500. The new transmitter is our main focus for donors over the next few years.

Rental income from the upper apartment came up by one month's rent. In the year prior, one month's rent was foregone to accommodate repairs.

Utility expense (electricity and gas) came down by \$200 to \$5,450 from the previous year, It should be noted that that the air conditioner was not operated at all over the summer.

A grant of \$5,720 was received from the federal government under the Summer Career Placement scheme to put towards hiring two students for twenty weeks during the summer. This compares well to \$2,740 received the previous year. The SCP now pays a subsidy of \$7.10/hr towards the hourly rate set by Trent Radio of \$9.50/hr plus vacation pay and statutory benefits.

A grant application awarded by HRDC for a developmental position (Production Manager) under their Targeted Wage Subsidy programme, for one year starting this fall and is shared with the PRCSA (Sadleir House) facility.

Over the summer Gordon DeVillers acted as Summer Programme Coordinator, and along with Stephanie Cann working as Tourist Information Coordinator.

Laurel Paluck's second year as Programme Director has sustained programming as the heart and soul of Trent Radio. I thank her wholeheartedly. There's been a hefty increase in the number of brand new programmers this fall. All part of the Trent Radio cycle, but bringing its own particular worries.

Jill Staveley is, finally, on staff and being paid for her work between here and Sadleir House. So far the results have been all we'd hoped for..

My thanks to everyone involved in Trent Radio, and after the Reunion Weekend, to just about everyone ever involved. Its a total honour to work here ...

19 Aug 2005

Dear John,

I only just learned of the Trent Radio reunion today. Unfortunately, I will be out of the country, otherwise I would have been delighted to attend and reminisce about the old days pushing the envelope of music and taste on the airwaves back in the mid-80s, and to see how Trent Radio has grown since then.

I played a very small part in establishing Trent Radio as it is today, but I still have very fond memories of our shared sense of purpose and mischief (in equal parts) at the time in creating a community-oriented alternative to the commercial radio of the day. Best of luck to the current Trent Radio gang in continuing to make it happen.

Best wishes,

Graham Longford

Ph.D. Postdoctoral Research Fellow in Community Informatics Canadian Research
Alliance for Community Innovation and Networking (CRACIN)
and former Trent Radio Board Member (1980-something)

John K Muir, VP & GM
20 Nov 2005

President's Report for Trent Radio AGM 051120
prepared by James Kerr, Chair and President / 16 Nov 2005

It seems only yesterday we were nominating two new Board Members, Karolyne Newby and Gord DeVillers - both of whom are now on their way in to the world. Now we have new faces coming in, and I'm the one whose turn it is to vanish into the night - I'm more than a little sad about this.

I want to share my excitement at what a year this has been for Trent Radio.

This year we carried on with an inspirational vigour derived our previous years' successes. Despite a few growing pains, we handled ourselves well. The first annual Trent Radio Xmas fundraiser, organised by Karl Lawson which featured the Cheap Suits, two generations of Fines (Uncle Rick and Nephew Eric), the Spades and many others, was a stunning success. The past year's reaching out to the community brought -about a joint-venture, summer camp with the Art Gallery of Peterborough, building on our first year's experience and helping it mature. Trent Radio continually develops "diplomatic relations" with numerous other arts organisations and artists in and around the city.

On the home front, we have been very lucky to have had some excellent operators, executive producers and high school coop student participants.

There have been some expenses. I recall the replacement of a hot water tank earlier in the year, the fixing of which at long last resolved my long-standing grudge with the building's poor water pressure. Time wears on and just as it corroded the hot water tank, it corrupts the knowledge of how to operate a turntable and handle a record stylus. For a while I entertained the notion that the constant loss write-offs were caused by sabotage, or some malicious ninja with a nail file - but investigation, including a sign up sheet and dogged observation, proved the blame was upon the multi-fanged culprit of ignorance. As the turntable were being abused, the computer became increasingly popular. The earlier addition of a multi-port USB adapter has seen an overwhelming response - jump-drive USB technology seems to jive with the modern radio geek. As an Operator last year it seems every one of my programmers was so techno-savvy as to have one dangling from their necks, filled with half their show's content. The advance of technology moves at a dizzying pace; Trent Radio has done marvellously to keep up with it. Still, I want for more records.

As these things change, I am happy to know - as at heart I am a stick in the mud - that there are constants at Trent Radio, gently expanding their attentions or just dropping by for a visit. Artist in residence Brian Wagner held numerous showings at Trent Radio this year; more than he has done in the past. And while no new crisis has threatened to engulf us, the constant remains that during this year's student elections, low voter turn-out resulted in no levy increase for Trent Radio once again. Meanwhile, Steve McNabb's and Brian Sanderson "Radio Free Peterborough" is increasingly successful, having passed the 20k listening bar this year.

Among this change it seems like stick-in-the-muds like me are only flapping in the wind. A great encouragement for the future of Trent Radio, since it was such a successful display of how closely this future relays the spirit of its past, the Reunion Weekend - at one point thought that, like the levy question, it would be destroyed by poor attendance - was a true inspiration; a wondrous success. It united figures of the station's conception, such as Steven Stone and Peter Northrop, with generations of programmers, programme directors, former presidents, and the present radio community. The phrase "Best time of my life" / "Most fun I've ever had" were common inscriptions in the guest book that evening. Like-minded people conglomerating over the ideas of this nexus of creativity ... it was all very brilliant.

As I look to the future of Trent Radio I am not worried of any new tower crisis, university upheaval, flood or water cooler replacement. I know that whatever Trent Radio I leave at this year's AGM, it will continue to be the station it has always been, where some things are always growing and exploring, some people never change; and now and again we have moments like the reunion weekend when it all comes together at once. A shared sense of purpose and mischief. Another such moment was the popular, brief and happy resurgence of Trent Radio bowling, where programmers and the station big-wigs went head-to-head in menace over little white pins. I'd leafed through old photo albums of Trent Radio-er's bowling, but never thought I myself would get the opportunity to strike under the CFFF 92.7 FM banner.

The motto this past year was "From the heart" - this is what the year has been for me and so many others blessed enough to participate. As a year of exploration and reflection it was a good one, one worthy of the record books to me. And as I drift off into the night. I just have to say "best time of my life", "most fun I've ever had", and even though I only scored 150 at bowling, Trent Radio is still my home away from home.

~ James Kerr.