

TRENT RADIO BoD AGENDA
1pm 26 November 2006
just prior to the Trent Radio AGM

1. Approval of Previous Minutes - 31 Aug 2005 & 05 Oct 2006
2. Receipt of RFP Report - 31Oct06: pls see AGM package
3. Presentation & Review of the Annual Report, including
 - a) Presentation of Financial Review prepared by McColl Turner Chartered Accountants.
 - b) Report of the Nominating Committee
4. Any Other Business
5. Set date for next BoD meeting (see above)
6. Farewells and Adjournment

MINUTES OF THE BOARD OF DIRECTORS MEETING held on Thursday, 31 August 2006, at Trent Radio House, 715 George Street North, Peterboro, Ontario.

P R E S E N T: Al Kirkcaldy, Dahn Mirabelli, Kim Fielding, and Kerith Paul.

R E G R E T S: Trevor Dunn, Kim Fielding, Steve McNabb and Angela Teske.

Also present: Andrew Iliadis, Summer Coordinator, and John K Muir, VP & GM.

01. Notice of this meeting having been made to all the Directors, and a quorum being present in person, the meeting was declared constituted and called to order at 5:05pm, with Dahn Mirabelli acting as Chair, and John Muir acting as secretary. An agenda was agreed upon and discussion followed. It was noted at this time that this would be the last BoD meeting Kerith Paul would be able to attend before she starts to journey to South America. Kerith was thanked for her extensive and manifold contribution to Trent Radio.

02. The minutes of the previous Board meetings were presented. UPON A MOTION duly made, seconded and carried unanimously, the minutes of the previous Board of Directors' meetings, held on 15 June 2006 were approved as presented and amended.

03. Business Arising: There was no business arising.

04. Committee Reports

Sponsorship: A new sponsorship flyer is being prepared by Laurel Paluck & Miriam Stucky. Miriam Stucky will be coordinating with Al Kirkcaldy to sell fall sponsorships. McWilliams is expected back as year round sponsor, and both Mark Work Wearhouse and CTC on Chemong Rd are to renew for fall season sponsorships

05. Operations Report consisting of:

- a) Financial Statements to 30 June 06 (see attached)
- b) Tourist Information Correspondent report (A Driscoll - see attached)
- c) Summer Programme Coordinator's Report (A Iliadis - see attached)
- d) General Manager's Report (JK Muir)
 - i) Two flash recorders (a Marantz PMD660 & an Edirol R-09) purchase for RFP & the PD \$1,500 from some of the City of Peterborough grant.
 - ii) An new Ingest station is being prepared to include processing LPs, CD, and other media in one place.
 - iii) Repair, Maintenance and Upgrading proceeding during the Shutdown. This includes newer seating for the kitchen and porch, and a new logger software
 - iv) No word as yet from Trillium.
 - v) Our AY2006-07 OWSP allocation is \$9,415

Both Andrew Iliadis and Adam Driscoll were commended for their hard work over the summer.

UPON A MOTION duly made, seconded and carried unanimously, the all Committee and the Operations Report were approved and accepted as presented.

06 07 08 It was decided that the Board will meet again on Thu, 05 Oct 06 at 5pm. There being no further business the meeting was adjourned at 5:50pm.

Dahn Mirabelli, President & Chair

John K Muir, VP & GM

MINUTES OF THE BOARD OF DIRECTORS MEETING held on Thursday, 05 October 2006, at Trent Radio House, 715 George Street North, Peterboro, Ontario.

P R E S E N T: Al Kirkcaldy, Dahn Mirabelli, and Steve McNabb.

R E G R E T S: Trevor Dunn, Kim Fielding, Kerith Paul and Angela Teske.

Also present: Laurel Paluck, Programme Director John K Muir, VP & GM.

01. Notice of this meeting having been made to all the Directors, and a quorum not being present in person, the meeting was called to order at 5:10 and declared constituted under the proviso that all matters conducted at this meeting will be regularised at the next duly constituted meeting of the Board, with Dahn Mirabelli acting as Chair, and John Muir acting as secretary. An agenda was agreed upon and discussion followed.

02. The minutes of the previous Board meetings were presented. UPON A MOTION duly made, seconded and carried unanimously, the minutes of the previous Board of Directors' meetings, held on 31 Aug 2006 were approved as presented and amended.

03. Business Arising: There was no business arising.

04. Committee Reports

a) Sponsorship: The status of Fall 2006 sponsorships was discussed. It is anticipated that there will be fifteen sponsors - six "Arts Vest" sponsors, namely, Bodywise, Catalina Hair, Have U Seen, Leatherbeaten, Renegade Apparel and Scotia Bank; and eight season sponsors - four returning namely, CTC Chemong, Mark's Work WearHouse, McWilliams and Night Kitchen; and four new, namely, Dreams of Beans, Earth Food Store, Karma's & St Verona's Cafes, and Stickings Bistro.

b) Nominating Committee: UPON A MOTION duly made, seconded and carried unanimously, the Nominating Committee for the upcoming AGM shall be the President, the Programme Director and Al Kirkcaldy. It was noted that they shall present a slate of qualified nominees at the next Meeting of the Board.

05. Operations Report consisting of: the Programme Director's Report (L Paluck - see attached) Discussion followed. UPON A MOTION duly made, seconded and carried unanimously, the Operations Report was approved as presented.

06. Any Other Business: Steve McNabb presented a series of suggestions relating to making more of Trent Radio's programming audio available on the web. This would involve having a more accessible and broader archive. Discussion followed about who would do the work and it is hoped that during the academic year, so of this could be done by OWSP or high school co-op participants.

07 08 It was decided that the Board will meet again on Thu, 02 Nov 06 at 5pm. There being no further business the meeting was adjourned at 5:50pm.

Dahn Mirabelli, President & Chair

John K Muir, VP & GM