

## **TRENT RADIO BoD AGENDA 26 August 2008**

01. Chair's Opening Remarks and Agenda Approval  
This is to review Summer Activities & Introduce James Kerr as Programme Director
02. Presentation of Previous Minutes - 24 June 2008
03. Business Arising not covered in other reports (none)  
PRIVATE & CONFIDENTIAL. New Programme Director - please see attached documents
04. Committee Reports (none)  
Note: Sponsorship - Miriam Stucky will be selling sponsorships starting in the fall  
- please see GM report
05. Operations Report
  - a) Financial Statements to 31 July 08
  - b) Summer Operations Manager's Report (A French) - see attached.
  - c) General Manager's Report (JK Muir)
    - i. 715 Upper Occupancy
    - ii. Lakefield Literary Festival (LLF)
    - iii. Summer Financing
    - iv. Sponsorship
    - v. TIP & OWSP AY08-09
    - vi. Repair & Maintenance - Shutdown
06. Any Other Business
07. Next BoD meetings c/b Tue, 23 Sep 08 at 5pm  
Director & Officer availability
08. Adjournment

MINUTES OF THE BOARD OF DIRECTORS MEETING held on Tuesday, 24 June 2008,  
at Trent Radio House, 715 George Street North, Peterborough, Ontario.

P R E S E N T: Meaghan Culkeen, Dahn Mirabelli & Steve McNabb.

R E G R E T S: Bryn Batton Wall, Vincent Bierworth, Trevor Dunn & Christina Last.

Also present: Andrew French, Summer Operations & Information Manager & John Muir, General Manager.

01 Notice of this meeting having been made to all the Directors, and a majority not being present, the meeting was declared constituted on the understanding that any business transacted at this Meeting will be presented for regularisation at the next duly constituted Meeting. The Meeting was called to order at 6:05pm, with Meaghan Culkeen acting as Chair, and John Muir acting for Vincent Bierworth as Secretary. An agenda was agreed upon and discussion followed.

02. Presentation of Previous Minutes - 22 April 2008;

**UPON A MOTION** duly made, seconded and carried unanimously, the minutes of the meeting held on 22 April 2008 were approved as presented.

03. There was no Business Arising.

04. There were no Committee Reports.

05. Operations Report

a) Presentation of Financial Statements to 31 May 2008 - see attached.

b) Presentation of Summer Operations & Information Manager's report - see attached.

c) Presentation of General Manager's report - see attached.

**UPON A MOTION** duly made, seconded, and carried unanimously, the Operations Report including the financial statements was approved as presented and discussed.

06. Any Other Business: Copies of a very complimentary letter about the "Good 'n Country" radio show, produced by Stephanie Bolender & Barb Holtmann were distributed for the Board's information.

07. It was noted that the Board shall meet again on at 6pm on Tuesday, 26 August 2008 at Trent Radio House.

There being no further business the meeting was adjourned at 6:25pm.

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Meaghan Culkeen, President & Chair

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John K Muir for Vincent Bierworth, Secretary

**Trent Radio Comparative Balance Sheet - subject to adjustment and review**

ASSETS	As At 31Jul08	As At 31Jul07	LIABILITIES	As At 31Jul08	As At 31Jul07
CURRENT ASSETS			CURRENT LIABILITIES		
Raffle & Bingo Acct	0.00	0.00	Accounts Payable	(431.64)	(459.00)
Boost & Freq Acct	5.93	5.93	Contract Obligation	44,788.64	44,788.64
General Funds Montreal	9,253.44	3,064.38	Deferred Income	1,070.00	1,020.00
ING Savings	12.58	196.63	Accrued Liabilities	0.00	0.00
Cash In Bank	9,271.95	3,266.94	Trillium StudioC	27,923.96	39,066.82
Petty Cash: Programming	0.00	0.00	CPP Payable	0.00	0.00
Petty Cash: Admin	(10,639.96)	(26,618.63)	UIC Payable	0.00	0.00
Petty Cash: Summer Admin.	200.00	98.20	Income Tax Withholdings	0.00	0.00
Term Deposits	0.00	0.00	Receiver General Net	0.00	0.00
Accounts Receivable	1,570.00	1,759.00	Health Benefit Payable	0.00	0.00
Doubtful Accounts	0.00	0.00	Other Withholdings Net	0.00	0.00
Receivables Net	1,570.00	1,759.00	TOTAL CURRENT LIABILITIES	<u>73,350.96</u>	<u>84,416.46</u>
Student Levy Receivable	0.00	11,950.27	LONG TERM LIABILITY		
Prepaid Expenses	810.01	721.94	CO Long Term Loan	15,000.00	0.00
TOTAL CURRENT ASSETS	<u>1,212.00</u>	<u>(8,822.28)</u>	Deferred Contribution	30,111.78	37,311.38
FIXED ASSETS			TOT. LONG TERM LIABILITY	<u>45,111.78</u>	<u>37,311.38</u>
Land	10,000.00	10,000.00	TOTAL LIABILITIES	<u>118,462.74</u>	<u>121,727.84</u>
Buildings	94,439.07	94,439.07	NON-SHARE EQUITY		
Office Equipment	20,774.21	20,774.21	Retained Surplus/(Deficit)	(14,884.02)	(6,398.87)
Technical Equipment	237,339.40	236,494.72	Previous Year-end Adjustments	0.00	0.00
Technical Renovations	9,913.00	9,913.00	Net Retained Surp/(Def)	(14,884.02)	(6,398.87)
Fixed Assets at Cost	372,465.68	371,621.00	Current Surplus/(Deficit)	4,414.76	9,286.41
Accumulated Depreciation	<u>(265,684.20)</u>	<u>(238,183.34)</u>	TOTAL NON-SHARE EQUITY	<u>(10,469.26)</u>	<u>2,887.54</u>
TOTAL FIXED ASSETS	106,781.48	133,437.66	LIABILITIES AND EQUITY	<u>107,993.48</u>	<u>124,615.38</u>
OTHER ASSETS					
Deferred Charges	<u>0.00</u>	<u>0.00</u>			
TOTAL OTHER ASSETS	<u>0.00</u>	<u>0.00</u>			
TOTAL ASSETS	<u>107,993.48</u>	<u>124,615.38</u>			

**Trent Radio Comparative Income Statement - subject to adjustment and review**

REVENUE	01Sep07-31Jul08	01Sep06-31Jul07	EXPENSE	01Sep07-31Jul08	01Sep06-31Jul07
<b>GOVERNMENT GRANTS</b>			<b>PERSONNEL</b>		
Federal Grants	4,682.00	5,693.00	Programming Wage	23,401.50	19,672.00
Provincial Grants	0.00	9,822.82	Technical Wage	11,285.41	19,715.20
Municipal Grants	<u>3,500.00</u>	<u>0.00</u>	Publicity Wage	0.00	0.00
<b>TOTAL GOVERNMENT GRANTS</b>	<b>8,182.00</b>	<b>15,515.82</b>	Administrative Wage	36,000.00	39,723.84
			Benefits	248.00	0.00
<b>FUND RAISING</b>			CPP Expense	3,032.73	3,449.57
Corporations	0.00	75.00	El Expense	1,738.51	2,024.36
Foundations	0.00	0.00	Total Wages & Benefits	75,706.15	84,584.97
Private	5,419.57	6,231.39	Programming Fees	0.00	11,845.79
Leadership	0.00	0.00	Technical Fees	0.00	55.00
Donations "In Kind"	0.00	0.00	Publicity Fees	0.00	250.00
Net Donations	5,419.57	6,306.39	Administrative Fees	1,241.00	1,199.00
Trent Student Memberships	78,200.20	92,000.00	Total Fees	<u>1,241.00</u>	<u>13,349.79</u>
Commercial & Non-profit	150.00	0.00	<b>TOTAL PERSONNEL</b>	<b>76,947.15</b>	<b>97,934.76</b>
Individual Memberships	755.00	670.00			
Discretionary M'ship Exp	0.00	0.00	<b>SUPPLY &amp; EXPENSE</b>		
Net Memberships	79,105.20	92,670.00	Publicity & Promotions	130.32	0.00
Special Events	2,279.00	1,883.76	Equipment Rental	200.00	0.00
Special Events Expense	(996.98)	(16.68)	Line Rental	3,045.22	3,163.17
Net Special Events	1,282.02	1,867.08	Rental Other	40.00	0.00
Fundraising	0.00	206.68	Net Rentals	3,285.22	3,163.17
Fundraising Expense	0.00	0.00	Postage & Delivery	23.88	178.51
Net Fundraising	<u>0.00</u>	<u>206.68</u>	Office Supplies	409.94	242.70
<b>TOTAL FUND RAISING</b>	<b>85,806.79</b>	<b>101,050.15</b>	Telephone	953.95	1,215.00
			Utilities	4,350.92	4,495.99
<b>EARNED REVENUE</b>			Programming & Licence	860.00	5,195.50
ON AIR Sponsorship	5,150.00	5,558.28	Building R & M	1,273.78	1,531.16
ON AIR Sponsorship Expense	(615.00)	(590.00)	Building R & M Upper Apt	456.01	22.22
Net ON AIR Sponsorship	4,535.00	4,968.28	Technical R & M	3,513.00	8,113.04
Net "RADIO PAPER"	0.00	0.00	Net Repair & Maintenance	5,242.79	9,666.42
Net Other Sponsorship	379.31	432.48	Professional Fees	60.00	125.00
Tape Sales	0.00	0.00	Insurance	4,150.61	4,079.72
Tape Sales Expense	0.00	0.00	Travel	0.00	0.00
Net Tape Sales	0.00	0.00	Volunteer Expense	188.66	520.40
Rental Income	7,245.00	7,260.00	Bank Charges	116.40	118.00
Net Misc Sales & Services	(490.00)	11,769.45	Mbanx Loan Interest	4,340.04	3,867.06
<b>TOTAL EARNED REVENUE</b>	<b>11,669.31</b>	<b>24,430.21</b>	Net Interest	4,340.04	3,867.06
			Depreciation	0.00	0.00
<b>MISCELLANEOUS REVENUE</b>			GST Paid	750.88	918.61
Interest Income	567.42	11.37	Bad Debts	0.00	0.00
Micellaneous Revenue	0.00	0.00	Miscellaneous	0.00	0.30
Amortisatn Dfrd Contribtns	0.00	0.00	<b>TOTAL SUPPLY &amp; EXPENSE</b>	<b>24,863.61</b>	<b>33,786.38</b>
<b>TOTAL MISC REVENUE</b>	<b>567.42</b>	<b>11.37</b>	<b>TOTAL EXPENSE</b>	<b>101,810.76</b>	<b>131,721.14</b>
<b>TOTAL REVENUE</b>	<b>106,225.52</b>	<b>141,007.55</b>	<b>NET INCOME</b>	<b>4,414.76</b>	<b>9,286.41</b>

## **Summer Operations Manager's Report for BoD Meeting 26 Aug 2008 prepared by Andrew French 19Aug08**

### **Summer Operations 2008**

#### **Overview:**

The summer season commenced on Monday, 05May08 and ended on Sunday, 17Aug08. Generally, broadcast hours were 1700-2300 on weekdays, 0700-2300 on Saturdays and 1000-1300 & 1800-2200 on Sundays, for a total of about 53 hours per week. Office hours were 1300-2100 on Mondays and 1000-1800 every other weekday. Studio A was opened for production 1000-1630 by appointment. There were 42 programmers (including 6 new to Trent Radio)

#### **Key Events of the Summer 2008**

##### **May**

05 May 08 - Beginning of the summer season.

11 May 08 - Meeting for executive producers in the kitchen of Trent Radio. The meeting included going over the plans for the summer season, making sure the executive producers knew their responsibilities and what resources there were in the event of problems, as well as brainstorming as to what they would like to see happen during the summer at Trent Radio.

19 May 08 - "Bermuda Triangle" programme was cancelled due to the programmer's scheduling conflicts.

Week of 19 May 08 - New programmes (Beats from the Street, an all-Canadian hip-hop show, on Monday at 21:00 and Moonlight Lunatics, focusing on mental health issues in Peterborough, fortnightly on Wednesday at 17:30) has been added to the summer schedule.

##### **June**

01 June 08 - A new programmer who did not know that prerecording sessions had to be booked in the Studio booking book as well as be approved and scheduled by me, showed up around noon on Sunday to prerecord his show for later that day. The Sunday morning programmer did not know him and was unsure as to whether he should leave Trent Radio. Upon deliberating, the Sunday morning programmer decided to supervise the prerecording session and notified me that all went well. I got in touch with the new programmer and told him about the procession and approval that needs to take place in order to use Studio A for prerecording.

01 June 08 - The Stone House Music Festival (held near Lakefield). The event ran from noon to midnight and featured local musicians and alumni of the Peterborough music scene. I recorded the festivities for future airing on Trent Radio.

06 June 08 - 'Swingin' By Starlight' has been cancelled to due to a conflict in programmer's schedule.

Week of 10 June 08 - This week has been ridden with telephone problems. The security system began to malfunction and continuously beeped even when disengaged. The on-air line went dead and programmers could not receive calls. Both the security company and Bell Canada were called. Upon investigation, it was discovered a branch was leaning against the telephone wire on the outside of the Trent Radio house which effected both telephone lines and consequently the security system.

12 June 08 - The monthly Poetry Slam was held on 12 June 08 at the Spill Café. As a prelude to the event, Kate MacNeill and Ziysah (founders of the Slam Poetry sessions) came in for an interview on Smooth Operator. I recorded the event for future airing on Trent Radio, and acted as the scorekeeper.

14 June 08 - Executive producer and programmers locked out. Programmers, whose show runs from noon until 5pm, left early and locked up, leaving the Saturday evening executive producer locked out. He left and Programmers for the night showing up and were somewhat bewildered. Upon hearing what had occurred, I called everyone involved and went over their various responsibilities.

##### **July**

06 July 08 - Trent Radio Summer Social and Promo Party. Attendance was disappointing, nevertheless, it was a lovely way to spend a lazy Sunday afternoon. One of the attendees was Neil Livingston, a.k.a. deejayscootz, who has been sending pre-recorded shows to Trent Radio for the last few seasons from Toronto. This was the first time that he had stepped foot inside the Trent Radio House and it was wonderful showing him around and chatting.

07 July 08 - Rachelle from Food not Bombs and the newly up-and-running community garden at 579 George street stopped by today. We decided to have a Food Security day at Trent Radio on the 25 July 08. This would involve the airing of pre-recorded material from the public debates that will be recorded on the 8, 17, and 22 July 08. The event at Trent Radio will be part of the opening ceremonies for the community garden's Food Security Freeschool Weekend.

10 July 08 - Recording of Slam Poetry aired at 15:00

11 July 08 - Compilation of Stone House Music Festival performers aired at 11:00 as a sample of what will be

26 July 08 - A Saturday lock-out similar to aforementioned 14 June 08 incident occurred again. The Programmer whose show runs from Noon to 5pm did not show up, and the Saturday evening Executive Producer left me a phone message at roughly 17:00 to open the studio. Although I arrived shortly thereafter, the 5pm Programmers had already left. I called them to apologise. The "no show" Programmer indicated that he was out of town and apologised for not telling anyone. In order to insure that Saturday night programming goes on as scheduled, I attended at Trent Radio House at 16:45 on Saturdays for the remainder of the summer season.

27 July 08 - A day of Spoken Word at Trent Radio! In my humble opinion, I would say it was a success. I specifically enjoyed the range of individuals who read (slam/hip-hop poet followed by a romance novelist followed by a prose writer etc).

28 July 08 - Cancellation of Monday night's 'Rhymes with Orange'. As operator of this night, I will take this opportunity to air some of the pre-recorded interviews, discussions and performances that I have been working on throughout the summer but have not aired yet.

31 July 08 - As Summer Operations Manager, I was invited to give a talk at the New Canadian Centre's workshop on the media at Sadleir House. The talk included how they can get involved in community radio and the importance of this form of media. I also took them on a tour of the Trent Radio house.

## **August**

04 August 08 - Airing of discussions/debates at Garden 579 at 19:00. The talks centred around food security, the first focused on the food industry and genetically modified foods whereas the second discussion's topic was Bill C-51.

07 Aug 08 – "Spoken Word on the Lawn" was held at Sadleir House at 19:00, and moved from the garden to into the dining hall due to rain. Four spoken word artists (Dan Diedzel, Gordon Johnston, Jeff Pinkney and Kate Story) took the stage. Apart from organising the event, I recorded it for future airing.

08 Aug 08 – "Radio on the Lawn" started at about 13:30, and moved into the Trent Radio kitchen due to (more) rain. Among the performers were John Rose, Meagan Kendrick, Jay Swinnerton and Mike Duguay. Jill Staveley worked the sound while Anthony Gulston conducted the interviews and helped out with the set-up and take-down.

11 Aug 08 - Power outage occurred at 17:25 and Trent Radio remained without power until approximately 19:20. As a result, the computer system had to be restarted manually and phone system had to be re-programmed. Regular programming resumed at 21:00.

13 Aug 08 - Garden 379's public enquiry on the topic of Poor Bashing was aired at 16:00.

14 Aug 08 - The aforementioned "Spoken Word on the Lawn" was aired at 15:30.

15 Aug 08 - Last official day of programming.

17 Aug 08 - The Shrimps, a local comedy troupe, took over Trent Radio today for a special Radio Project Day. Trent Radio listeners were privy to both recorded and live sketch comedy as well as a performance by the Dead Jesters, a local musical act. The day culminated with a free showing of the 'Peterborough Time' movie outside the Peterborough Arts Umbrella and projected onto the front of the Baskin Robbins' building. The event included free popcorn and ice cream. In collaboration with the Shrimps on hand at the event, Trent Radio (embodied by myself and our lovely president Meag Culkeen) broadcast movie's sound track, and conducted interviews during intermission.

18 Aug 08 - A Monday night Programmer showed up for his programme, even though he'd been advised (in person and via email) that the season ended on the 15 Aug 08, leaving note on the front door of Trent Radio indicating his extreme frustration. I called him, to set him straight and he apologised and indicated that he will be back for the Fall season.

19 Aug 08 - Plant and technical cleaning and maintenance has begun with John Muir, Thomas Jenkins and Andrew French.

## **General Comments**

Smooth Operator was quite busy and has developed good relationships with various community organisations and touring musicians by providing a comfortable forum. A few notables among the community organisations were the 4<sup>th</sup> Line Theatre came in for numerous Smooth Operator interviews as well as Garden 379. Both expressed interest in continuing to build a relationship with Trent Radio. All in all, it has been an exciting summer and, in my opinion, there has been considerable development in establishing further connections with the Peterborough community.

I recommend more comfortable seating in the Trent Radio kitchen. This would make for a more relaxed atmosphere for the Executive Producers, who can spend upwards of 6 hours in the kitchen.

## **Statement of Performance**

It is my opinion that Trent Radio's 2008 Summer programming a) was balanced, b) of high quality, c) and met or exceeded all undertakings set out in applications to the CRTC (see CRTC Decision 2007-381 Ottawa 17 Oct

**Trent Radio Summer 2008 - Average Weekly Programing Stats / prepared 24Aug08 AFrench/jkm**

Programme Title	Weighted Len (hrs)	11 News	12 S/W	21 P/R/D	22 Country	23 Acoustic	24 EasyListening	31 Concert	32 Folk	33 World	34 Jazz/Blues	35 Religious	36 RadioArt
89	01:00		00:51	00:08									
Beats from the Street	01:15		00:12	01:03									
beatzFM Volume 2	01:00		00:10	00:50									
Biblio-Radio	02:18		02:18										
Blue in the Face	04:00		00:40								03:20		
Bluegrass - Old and New	01:00		00:30						00:30				
Disco Drive-By	01:00		00:10	00:50									
Flash & Gordon's House of M	00:22		00:17	00:04									
Folk Us	01:30		00:15						01:15				
Freestyle Lewis	00:30		00:04	00:25									
Grade 10 Geography	01:00		00:48							00:12			
Hola Amigos	00:38		00:09							00:29			
Humanist Perspective	01:00		00:52	00:07									
Hysteria Glamour	00:30		00:15	00:15									
I Present	01:00		00:30	00:30									
Infozone	00:30		00:20								00:10		
Inksmith (1st We/Month)	00:31		00:27						00:02	00:02			
Instrumental	01:00		00:30								00:30		
It is to Laugh	01:00		00:40						00:10	00:10			
Mary Moments	01:00		00:51				00:08						
Microscopes	01:00		00:08								00:51		
Moonlight Lunatics	00:15		00:12			00:02							
Naked Angel Virgin Vinyl	01:00		00:12						00:48				
Preying Mantra	01:00		00:05										00:54
Radio/Audio Art Day	03:09		00:17										02:52
Rhymes With Orange	01:00		00:40						00:10	00:10			
Rolling Room	01:30		00:18	01:12									
Satisfaction Show	02:00		00:20	01:40									
Screaming at the Wall	00:30		00:15							00:15			
Sharing Memories	01:00		01:00										
Small World	01:00		00:12							00:48			
Smooth Operator	02:25		02:01						00:24				
Spotless	01:00		00:48			00:12							
Static from the Attic	01:00		00:05										00:54
Swinging by Starlight	00:22		00:04								00:17		
T 'n' T Show	01:00		00:40				00:20						
tba	02:27		00:21					01:24		00:42			
The Anth Co Dub Station	01:00		00:12							00:48			
The Bermuda Triangle	00:44		00:08						00:35				
The Etheric Home	00:30		00:25							00:05			
The Good'n Country Show	05:00		02:30		02:30								
The Wood Beyond the World	01:00		00:30						00:30				
We Shit Vinyl	01:00		00:15	00:30							00:15		
<b>Total Duration &gt;</b>	<b>53:00</b>		<b>22:35</b>	<b>07:36</b>	<b>02:30</b>	<b>00:14</b>	<b>00:28</b>	<b>01:24</b>	<b>04:24</b>	<b>03:41</b>	<b>05:24</b>	<b>00:00</b>	<b>04:41</b>
<b>Percentages &gt;</b>		<b>0.0%</b>	<b>42.6%</b>	<b>14.3%</b>	<b>4.7%</b>	<b>0.4%</b>	<b>0.9%</b>	<b>2.6%</b>	<b>8.3%</b>	<b>7.0%</b>	<b>10.2%</b>	<b>0.0%</b>	<b>8.8%</b>
		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>

**Notes:**

- A+B = 42.6% Spoken Word Programming meets or exceeds CRTC (PB2000-13.28) minimum of 25%.
- S(D-L)/S(C-L) = 75.0% Music Played other than Category 21 meets or exceeds CRTC (PB2000-13.29) minimum of 20% but should be by selection and not duration
- S(G-L)/S(C-L) = 64.4% Music Played from Category 3 meets or exceeds CRTC (PB2000-13.29) minimum of 5% but should be by selection and not duration

Trent Radio broadcasts a minimum weekly level of 35% Canadian content for Category 2 music - CRTC (PB2000-13.36)  
 Trent Radio broadcast a minimum weekly level of 12% Canadian content for Category 3 music - CRTC (PB2000-13.45)  
 Trent Radio broadcasts of "hits" did not exceed 3%.

## General Manager's Report for the Board of Director's Meeting 25 August 2008

Prepared by John K Muir

a Financial Statements to 31 July 08 - please see attached

b Summer Operations Manager's Report 2008 Final - please see attached

c General Manager's Report

- i. 715 Upper Occupancy: We have a new tenant paying \$695 per month (exclusive of utilities) on a one year lease. Before renting the apartment two of us spent a day and a bit cleaning, scrubbing and making minor repairs. It was noted that one of the electric stove elements was burned out and as the unit was so old, we purchased a used one to replace it for \$250.00. A total of \$425.00 was spent. As part of the tenancy agreement, billing for the utilities will remain in Trent Radio's name and the tenant will reimburse us in a timely manner. Please welcome Tammy Robbins and her son Joe.
- ii. Lakefield Literary Festival (LLF): Once again Jill Staveley and I provided production for the event. The organisers paid Trent Radio \$1,275 for this service.
- iii. Summer Financing: An loan \$7,500 was made just before the end of July, to ensure our cash needs were covered during the last month of the fiscal year and the amount was determined before knowing if we were going to have a tenant for 01 August 2008, and when the LLF would pay. Loan interest is 3%
- iv. Sponsorship: Miriam Stucky has agreed to sell Sponsorships for YE09. She will collect cheques and the details for preparing sponsorship copy. I will draft the copy for her to take to sponsors for approval. The gross target for this fall is \$3,000, and its agreed to have all the sales work done by 12 Sep 08 and wrap up any outstanding copy, etc. by 19 Sep 08. She will work on commission, receiving 1/3 of gross revenue generated (\$1,000) leaving Trent Radio a net of \$2,000.
- v. TIP & OWSP AY08-09: We have confirmed funding for one TIP student (\$997.50), and still awaiting word towards hiring students under the OWSP programme.
- vi. Repair & Maintenance - Shutdown: We have added some new equipment.
  - a more powerful (1,500w APC) UPS for the server cluster. \$590.00
  - a 16 port 1000mbps switch to replace the 8 port unit which was only working on 7 ports. \$225.00
  - two monitor arms to replace the StudioA transom. \$270.00, and
  - a dual CD player (Numark MP302) to replace the Pioneer single decks ~\$400.00These expenditures will show up in YE09

In addition, a day was spent removing the kooky wiring in the basement. Over the years various projects have been implemented, such that a clean-up was well overdue.

[end]