

TRENT RADIO BoD AGENDA
1:15pm 21 November 2010
just prior to the Trent Radio AGM

1. Approval of Previous Minutes - 23 Sep 2010
2. Presentation & Review of the Annual Report, including
 - a) Presentation of Financial Review prepared by McColl Turner Chartered Accountants.
 - b) Report of the Nominating Committee
3. Any Other Business
4. Set date for next BoD meeting (see AGM Agenda)
5. Farewells and Adjournment

MINUTES OF THE BOARD OF DIRECTORS MEETING held on Monday, 23 September 2010, at Trent Radio House, 715 George Street North, Peterborough, Ontario.

P R E S E N T: Meaghan Culkeen, Lauren Larsen, Caileigh Morrison, Jacob Quinlan, and Geoffrey Forrest via "skype" telephone from Korea.

R E G R E T S: Andrew French, and Steve McNabb.

Also present: James Kerr, Programme Director and John Muir, General Manager.

01 Notice of this meeting having been made to all the Directors, and a majority being present, the meeting was declared duly constituted and called to order at about 7:10pm, with Jacob Quinlan acting as Chair, and Lauren Larsen acting as Secretary. An agenda was agreed upon and discussion followed.

02. The minutes of previous Board meetings were presented.

UPON A MOTION duly made, seconded and carried unanimously the minutes of the Board Meeting held on 30 August 2010 were approved as presented.

03. There was no business arising.

04. The work of the Nominating Committee was discussed, and the relevant policy was circulated. **UPON A MOTION** duly made, seconded and carried unanimously the Nominating Committee was struck, consisting of Meaghan Culkeen, Caileigh Morrison, Jacob Quinlan, and James Kerr, with Lauren Larsen and Geoffrey Forrest providing advice. It was noted that the President is ex-officio chair of the Committee.

05. The Operations Report was presented (see attached). It was noted that,

a) the Board was delighted with the Programme Director's report, and

b) that there has been a change of tenants in the rental apartment. The previous tenant left with about 18 hours notice, and forfeits her last month's rent, which will be used to pay off any extraordinary repairs or arrears owing for utilities. New tenants were found within 90 minutes by posting an ad on Kijiji.

c) Jill Staveley will be starting back full-time as Production Manager starting 01 Nov 10.

d) a "Good 'n Country" fundraiser is scheduled for Sun, 07 Nov 10.

UPON A MOTION duly made, seconded and carried unanimously, the Operations Report including the Financial Statements to 31 Aug 10, the Programme Director's report, and a verbal General Manager's Report, was accepted as presented and discussed.

06-07-06. It was noted that the next Meeting is set for Thursday, 04 November 2010 at 5pm. There being no further business, the meeting was adjourned at approximately 8:05pm.

Jacob Quinlan, President & Chair

Lauren Larsen, Secretary

TRENT RADIO BoD AGENDA
about 3:30 pm
(just after the Trent Radio AGM)
21 November 2010

1. Informal introductions
2. Appointment of President & Chair
(if only to the next BoD meeting)
3. Interim Signing Officer Arrangements
4. Board Particulars for Charity Return
5. Operational Matters which should be determined
as soon as possible.
 - a) Health insurance coverage particulars. ($\$524 + \$412 = \$936$)
 - b) Staffing arrangements .
5. Set date for next BoD meeting
6. Adjournment