

TRENT RADIO BoD AGENDA
01 November 2011 at 7:15pm

01. Chair's Opening Remarks and Agenda Approval
02. Presentation of Previous Minutes - 27 Sep 2011.
03. Business Arising not covered in other reports (none).
04. Committee Reports:
 - a) Nominating Committee.
 - b) --
05. Operations Report:
 - a) Financial Statements to 30 Sep 11 - subject to Financial Review.
 - b) Good 'n Country Jamboree 30Oct11 fundraising event.
 - c) Peterborough This Week "PeterBio" about Jeff Stewart.
06. Any Other Business.
07. Next BoD meetings just prior to and just after AGM set for Sunday, 20 November 2011 at 2pm.
08. Adjournment.

MINUTES OF THE BOARD OF DIRECTORS MEETING held at Trent Radio House, 715 George St. N., Peterborough, Ontario on 27 September 2011 at 7:15 pm.

P R E S E N T: Andrew Culkeen, Meaghan Culkeen, David Grenon, Steve McNabb, & Cailleigh Morrison,

R E G R E T S: Matthew Jarvis, and Jacob Quinlan

Also Present: James Kerr, Programme Director, and John K. Muir, General Manager

01. Notice of this meeting having been made to all the Directors, and a quorum being present, the meeting was declared duly constituted and called to order at about 7:15 pm, with Cailleigh Morrison acting as Chair and Andrew Culkeen acting as Secretary.

02. Previous Minutes: The minutes of the previous board meeting were presented. UPON A MOTION duly made, seconded and carried unanimously, the minutes of the previous Meeting, held on 31 Aug 11 were approved as presented.

03. Business Arising: There was no business arising not covered in other reports.

04. Committee Reports:

Striking and Setting Dates for the Nominating Committee. The Nominating Committee Policy was reviewed, discussed, and it was agreed that Committee will make report at the next BoD Meeting scheduled for Tue, 01 Nov 11. It was agreed that the Committee will meet on October 4th and 18th. **UPON A MOTION** duly made, seconded, and carried unanimously, it was decided that the Nominating Committee shall be comprised of Andrew Culkeen, Meaghan Culkeen, and David Grenon, with Cailleigh Morrison as Chair, and James Kerr as adviser.

05. Operations Report: including;

- a. Financial Statements to 31 Aug 11 - subject to review.
- b. The Programme Director's Report
- c. The Production Manager's report.

UPON A MOTION duly made, seconded and carried unanimously, the Operations Report and General Managers Report were approved.

06. There was no other business to be discussed

07. Next BoD meeting is scheduled for Tue, 01 November 2011 at 7:15pm.

08. There being no other business, the meeting was adjourned at about 7:52 pm.

Cailleigh Morrison, Chair

Andrew Culkeen, Secretary

Trent Radio Comparative Balance Sheet (subject to adjustment and review)

ASSETS	@ 30Sep11	@ 30Sep10	LIABILITIES	@ 30Sep11	@ 30Sep10
CURRENT ASSETS			CURRENT LIABILITIES		
Raffle & Bingo Acct	0.00	0.00	Accounts Payable	(1,454.26)	(1,043.59)
Boost & Freq Acct	0.00	5.93	Contract Obligation	0.00	0.00
General Funds Montreal	20,281.97	40,290.27	Deferred Income	830.00	710.00
ING Savings	155.07	5,197.62	Accrued Liabilities	2,050.00	2,050.00
Cash In Bank	20,437.04	45,493.82	Trillium StudioC	0.00	0.00
Petty Cash: Programming	0.00	0.00	CPP Payable	(0.00)	0.00
Petty Cash: Admin	(160.57)	281.20	UIC Payable	(20.56)	0.00
Petty Cash: Summer Admin.	0.00	0.00	Income Tax Withholdings	0.00	(0.01)
Term Deposits	0.00	0.00	Receiver General Net	(20.56)	(0.01)
Accounts Receivable	6,015.77	2,949.08	Health Benefit Payable	0.00	0.00
Doubtful Accounts	(278.80)	0.00	Other Withholdings Net	0.00	0.00
Receivables Net	5,736.97	2,949.08	TOTAL CURRENT LIABILITIES	<u>1,405.18</u>	<u>1,716.40</u>
Student Levy Receivable	30,565.69	26,598.75			
Prepaid Expenses	708.67	534.44	LONG TERM LIABILITY		
TOTAL CURRENT ASSETS	<u>57,287.80</u>	<u>75,857.29</u>	CO Long Term Loan	55,727.67	57,764.87
			Deferred Contribution	8,505.95	8,505.95
FIXED ASSETS			TOT. LONG TERM LIABILITY	<u>64,233.62</u>	<u>66,270.82</u>
Land	10,000.00	10,000.00	TOTAL LIABILITIES	65,638.80	67,987.22
Buildings	126,100.38	94,439.07			
Office Equipment	20,774.21	20,774.21	NON-SHARE EQUITY		
Technical Equipment	237,339.40	237,339.40	Retained Surplus/(Deficit)	(32,405.33)	(37,686.33)
Technical Renovations	9,913.00	9,913.00	Previous Year-end Adjustments	0.00	0.00
Fixed Assets at Cost	404,126.99	372,465.68	Net Retained Surp/(Def)	(32,405.33)	(37,686.33)
Accumulated Depreciation	(342,928.34)	(342,928.34)	Current Surplus/(Deficit)	85,252.98	75,093.74
TOTAL FIXED ASSETS	<u>61,198.65</u>	<u>29,537.34</u>	TOTAL NON-SHARE EQUITY	<u>52,847.65</u>	<u>37,407.41</u>
TOTAL ASSETS	<u>118,486.45</u>	<u>105,394.63</u>	LIABILITIES AND EQUITY	<u>118,486.45</u>	<u>105,394.63</u>

Trent Radio Comparative Income Statement (subject to adjustment and review)

	01Sep11-30Sep11	01Sep10-30Sep10	EXPENSE	01Sep11-30Sep11	01Sep10-30Sep10
REVENUE			PERSONNEL		
GOVERNMENT GRANTS			Programming Wage	2,040.30	912.00
Federal Grants	0.00	0.00	Technical Wage	1,596.41	0.00
Provincial Grants	0.00	0.00	Publicity Wage	0.00	0.00
Municipal Grants	0.00	0.00	Administrative Wage	3,526.07	2,677.50
TOTAL GOVERNMENT GRANTS	0.00	0.00	Benefits	1,048.00	1,048.00
FUND RAISING			CPP Expense	395.48	189.04
Corporations	0.00	0.00	EI Expense	225.90	103.91
Foundations	2,900.00	0.00	Total Wages & Benefits	8,832.16	4,930.45
Private	260.00	0.00	Programming Fees	0.00	0.00
Leadership	0.00	0.00	Technical Fees	0.00	0.00
Donations "In Kind"	0.00	0.00	Publicity Fees	690.50	0.00
Net Donations	3,160.00	0.00	Administrative Fees	127.00	102.00
Trent Student Memberships	99,523.26	82,500.00	Total Fees	817.50	102.00
Commercial & Non-profit	0.00	75.00	TOTAL PERSONNEL	9,649.66	5,032.45
Individual Memberships	340.00	120.00	SUPPLY & EXPENSE		
Discretionary M'ship Exp	0.00	0.00	Publicity & Promotions	0.00	30.00
Net Memberships	99,863.26	82,695.00	Equipment Rental	0.00	0.00
Special Events	0.00	0.00	Line Rental	338.10	475.16
Special Events Expense	0.00	0.00	Rental Other	0.00	40.00
Net Special Events	0.00	0.00	Net Rentals	338.10	515.16
Fundraising	20.00	0.00	Postage & Delivery	73.30	0.00
Fundraising Expense	0.00	0.00	Office Supplies	41.00	43.99
Net Fundraising	20.00	0.00	Telephone	86.27	84.21
TOTAL FUND RAISING	103,043.26	82,695.00	Utilities	282.93	216.89
EARNED REVENUE			Programming & Licence	211.04	406.60
ON AIR Sponsorship	0.00	1,000.00	Building R & M	51.56	201.13
ON AIR Sponsorship Expense	0.00	0.00	Building R & M Upper Apt	210.00	741.04
Net ON AIR Sponsorship	0.00	1,000.00	Technical R & M	3,258.25	2,159.97
Net "RADIO PAPER"	0.00	0.00	Net Repair & Maintenance	3,519.81	3,102.14
Net Other Sponsorship	500.00	880.72	Professional Fees	0.00	0.00
Tape Sales	0.00	0.00	Insurance	3,757.70	0.00
Tape Sales Expense	0.00	0.00	Travel	0.00	0.00
Net Tape Sales	0.00	0.00	Volunteer Expense	4.55	67.62
Rental Income	830.00	710.00	Bank Charges	22.00	18.50
Net Misc Sales & Services	25.00	0.00	Mbanx Loan Interest	482.74	403.23
TOTAL EARNED REVENUE	1,355.00	2,590.72	Net Interest	482.74	403.23
MISCELLANEOUS REVENUE			Depreciation	0.00	0.00
Interest Income	0.39	5.58	GST Paid	0.00	0.00
Micellaneous Revenue	0.00	0.00	HST Paid	676.57	224.08
Amortisatn Dfrd Contribtns	0.00	0.00	Bad Debts	0.00	52.69
TOTAL MISC REVENUE	0.39	5.58	Miscellaneous	0.00	0.00
TOTAL REVENUE	104,398.65	85,291.30	TOTAL SUPPLY & EXPENSE	9,496.01	5,165.11
			TOTAL EXPENSE	19,145.67	10,197.56
			NET INCOME	85,252.98	75,093.74

prepared 19 Oct 11 / S L Newman, Bookkeeper

Operations Report for the Board of Director's Meeting 01 November 2011

Prepared by John K Muir

a Financial Statements to 30 Sep 11 - please see attached

b General Manager's Report (kept very brief)

- i. Good 'n Country Jamboree 30Oct11 fundraising event: raised a bit more than \$900. It was well organised by Barb Holtmann, Stephanie Bolender, and Colette Kish. It was observed that the event should probably be brought into the fold of the "Community Committee", and Jill Staveley intends to do just that.

- ii. Jeff Stewart "PeterBio": There a nice article about our "historian" in Peterborough This Week - please see attached.

[end]



PETERBIO: Jeff Stewart

Paul Rellinger

October 7, 2011

(PETERBOROUGH) Perception is a funny thing.

While for many, it's considered everything, it can be very deceiving. And dangerous as assumptions typically follow; assumptions based, for whatever reason, on how we believe things should be as opposed to how they really are.

Jeff Stewart has lived his 57 years staring perception down and, well, living his life as best he can.

How well has he succeeded? Well, consider the Down Syndrome he was born with is but a mere footnote in the story that is his life. Has been for some time now.



Jeff Stewart. 57-year-old Jeff Stewart. *Lance Anderson*

That's not to downplay the chromosome-related condition's effect on his journey, both then and now. It has been a trial at times, both for himself and his family. But Down Syndrome is not at Jeff's centre. It's not what makes his broad smile broad, his infectious personality infectious and his boundless enthusiasm boundless.

These are the things which define Jeff Stewart. These are his gifts to all he meets.

"If he lives to age 20, he'll die of old age."

On May 22, 1954, the day after their son Jeff was born at the old Peterborough Civic Hospital, Helen and N Stewart heard those words from their doctor, who earlier confirmed their newborn had Down Syndrome.

But as blunt as that message was, it paled in comparison to what their pediatrician told the couple a short while later.

"If it was my child, I wouldn't have brought him home."

In that doctor's defence, one could argue it was a different time; a time when anyone with any intellectual impairment was labeled "mentally retarded." A time when many faced with the challenge that Helen and N faced didn't bring their child home.

"That was never an option," says Helen.

"We brought Jeff home and looked after him just as we did all our children."

"Everything was fine with my pregnancy. Down Syndrome was the last thing on our minds. Even my doctor the last time I saw him, said he was still shocked. Down Syndrome children are usually born to older women or there's a history in the family."

What Helen didn't know then is that both she and her father are carriers of Down Syndrome, as are the Stewarts' two other sons, Cory and Philip. Their first child, Cathy, isn't a carrier but a granddaughter, Beth now 29, also has Down Syndrome. But back to 1954 and life at the Stewarts' modest south Peterborough home, where the couple still resides today.

"Jeff was a little slow learning to walk but I can't say we treated him any differently than any of our children," notes Helen, understating how vital Jeff's full integration in family life was to his development.

"We tried very hard not to let him dominate. He can be a little forceful but we made him toe the line. Real though, he was a good kid."

Education for Jeff involved half days at nearby Trafalgar School until age 10. Six years later, he was taking classes at Trafalgar Senior School and did so until age 21.

From there, for the next 11 years, ARC Industries, which provided work opportunities for people with developmental challenges, was the centre of his life outside the home.

Helen, meanwhile, immersed herself in what was then the Peterborough and District Association for the Mentally Retarded -- the forerunner of what is today known as Community Living Peterborough. She made her mission to learn as much as possible about the supports the developmentally impaired require in order to better support her son, eventually serving as board president.

"I was determined to get whatever support I could for Jeff. He was our son. There was nothing we wouldn't do for any of our children."

"I don't like jazz...and I don't like opera."

With that, Jeff Stewart defines his love of almost all things music -- a love that he clearly expresses each Tuesday, noon to 1 p.m., via Country Cousins.

He has co-hosted the Trent Radio program with "Washboard" Hank Fisher, his second cousin, for an astounding 22 years.

But Jeff's involvement with the radio station goes back even further to when he did custodial work there -- he still does -- as well as hosted a music 'n' talk program titled What's In It For Me?

"I like to entertain people," notes Jeff, breaking into a wide smile before stating the obvious.

"I like to talk."

Longtime Trent Radio general manager John Muir is more blunt.

"Jeff is a ham...it's hard to picture things around here without him.

"He's brought a great deal of fun and humour to this place. What he and Washboard do is typical of the hair-down type of entertainment Trent Radio is known for. He plays the straight guy to Washboard's comic. It really is something."

But Jeff's radio work is the tip of the proverbial iceberg when it comes to his weekly volunteer work.

He also waters plants and collects library books at Fairhaven; cleans windows and vacuums at Marycrest A Inglewood; stuffs billing envelopes at the MNR; and folds church bulletins at St. James' United Church.

At the latter, he has secured some small parts in St. James' Players productions -- an experience complemented by his work with Dream Players, a variety performance troupe for people with intellectual challenges. In 2007, Jeff's gift for gab came in handy as he emceed Dream Players' annual show.

And then there's his beloved Peterborough Petes.

A season ticket holder, Jeff attends home games with longtime friends John and Sheila Beak as well as spends time at their home -- a relationship struck and maintained via the Special Services At Home program.

"There is nothing Jeff thinks he can't do," says Helen, pointing specifically to the past year-and-a-half and what has undoubtedly been her son's biggest challenge to date -- living outside the family home at St. Monica House at the former Mount St. Joseph property.

There, with housemates Doug Clifford and Jim Watkins, Jeff is experiencing independence on what is, for him, an unprecedented scale.

"I prefer staying here (at the family home) but Mom and Dad are getting a bit older," says Jeff.

"But I like it very well, being a part of the community of the City of Peterborough."

In Jack Gillan's mind, Jeff's community integration, and the strong support of his family, should be held up as a shining example that any barriers facing those in similar circumstances can be overcome and then some.

As CEO of Community Living Peterborough, which serves some 360 people with intellectual disabilities, he sees Jeff's journey as the ultimate success story.

"His parents always had a positive vision for him and that's really obvious in what success he's had," says Jack Gillan.

"Educating the community at large that people with intellectual disabilities can contribute in a meaningful way is still the big hurdle. It's better than what it was but there's still some ways to go. Jeff is an example of what can be, and is, accomplished by many.

"We're lucky. Peterborough is such a welcoming community in many ways. That has given our clients, like Jeff, so many opportunities. This really is a feel-good success story that is heartwarming on so many levels."

"We're both extremely proud of Jeff...so are his brothers and sister," notes Helen, enjoying having her son home, if only for a bit before his busy life sees him head off.

"There's no secret here. Accept your kids for what they are. Give your support and accept them and things will work out."

With that, Jeff ventures into his family home bedroom, still maintained for him.

There, draped over a dresser mirror, are two medals. Both are of the gold variety, won by Jeff for his freestyle swimming prowess at the Special Olympics in 1969 and in 1971.

"Rose Kennedy presented the first one to me," he says, no shortage of pride in his voice.

With that, returning the medal to its rightful place, Jeff bids a hasty goodbye.

He has a bus to catch and, more to the point, a full life to tend to.