

TRENT RADIO BoD MINUTES
15 March 2021 – 6:00PM via teleconference

In attendance: Jill Staveley, Rob Hailman, Brazil Gaffney-Knox, Tim Snodden, Bill Templeman, Michael Gray, Alissa Paxton
Absent: Jehan Maboob

1. Chair's opening remarks and agenda approval

Bill Templeman chairs meeting, opening remarks are "welcome".

Allissa Paxton makes a motion to approve agenda and seconded by Brazil.

2. Approval of previous minutes

Moved by Tim and seconded by Alissa Paxton

3. Operations reports

Operation reports are presented by Jill Staveley. It is noted that the TWSP work period is wrapping up.

Rob Hailman shares that there some compilation through the CRA website regarding T4 slips and COVID 19.

Katie Pedlar makes a motion to receive the report, and seconded by Brazil GaffneyKnox.

4. Financial statements

Rob Hailman presents the financial statements. Trent radio has not received the spring levy from the TCSA yet.

The financial statement is in accordance with expectation. On-Air sales were high and because of government service messages.

Allissa moves to accept the budget reports, seconded by Tim Snodden.

5. 2021 Summer Plan

Motion to approve the summer plans made by Brazil and seconded by Michael.

6. Fundraiser update

Allissa Paxton shares that the fundraiser is operational and going well.

7. Grant updates Motion to approve all grant applications for the year coming up until the next AGM scheduled for 2021:

"UPON A MOTION duly made, seconded and carried, all grant & funding applications to our regular funding bodies (CRFC, Theatre Trent, RVF, City of Peterborough, Canada Summer Jobs, Artsweek) and to any other new opportunities, deemed relevant and beneficial to Trent Radio are hereby approved."

Tim Snodden makes a motion and seconded by Bill Templeman,

8. COVID-19 safety plan

Allissa Paxton makes a motion to approve the safety plan. Seconded by Katie Pedlar

9. HR Committee ° Health Benefits policy ° Harassment & Violent Prevention policy – working draft

Allisa Paxton makes a motion to approve the health benefits policy, seconded by Brazil.

Allissa Paxton makes a motion to approve the Harassment and Violence Prevention Policy as a working document, seconded by Michael Gray.

10. Any other business

11. Date of next meeting

Monday April 19, 2021, held over teleconference.

12. Adjournment

7:15 PM