

TRENT RADIO
Board of Director MINUTES
29 August 2022 – 6:30PM via teleconference

In attendance: Rob Hailman (DoO), Alissa Paxton (minutes), Tim Snodden, Jill Staveley (DoP), Andréanna Sullivan, Bill Templeman (chair)

Regrets: Hannah McCammon, Katie Pedlar, Ness Pringle

1. Chair's opening remarks and agenda approval

Bill Templeman chairs the meeting.

2. Approval of previous minutes (20 June 2022)

Motion to approve minutes of June 20th moved by Alissa, seconded by Bill & carried

3. Operations reports

a) Director of Operations (Rob)

Congrats to Rob on his 5 Year Anniversary as Trent Radio staff! (August 29, 2017)

b) Director of Programming (Jill)

4. Financial statements

All numbers and transactions are routine, have enough cash on hand to carry through to fall levy payment. A major donation came in last week, with much gratitude to the donor! Discussion of plans for surplus as we move out of "Student Choice Initiative" contingency planning.

Motion to accept reports moved by Alissa, seconded by Bill & carried

5. 2022/2023 Budget

Motion to budget as presented moved by Alissa, seconded by Andréanna & carried

6. Strategic Planning – engagement plan & retreat dates

- Pre-Retreat - **Thursday, September 29** from 7 PM - 8 PM (this is the 'teaser' preview of the Engagement Report, to get folks excited about reading it, and the internal scan, so we go into the retreats with all of the information needed to start making decisions)
- Retreat 1 - **Thursday, October 6** from 6 PM - 8 PM (one week after the pre-retreat)
- Retreat 2 - **Thursday, October 13** from 6 PM - 8 PM (one week after retreat 1)
- Retreat 3 - **Thursday, October 27** from 6 PM - 8 PM (two weeks after retreat 2)

Possible key informant interviews: Sean Conway (Curve Lake FN), Barb Woolner (former staff), Stephen Stohn (founder, Trent U Chancellor), Angela Cooper (past programmer, current CBC), NCRA, Andrew Fograsse (past Board chair), Shan Culkeen (past board chair), Funders (CFGF, Radio Fund)

7. COVID-19 Safety Plan

Plan amended for Fall Season with staff input.

Motion to approve amended COVID-19 Safety Plan moved by Andréanna, seconded by Bill & carried

8. Nomination Committee

Andréanna and Jill to reach out to Katie and Ness and have a report on committee's progress for next meeting.

9. Confirming date of AGM – November 20, 2022**10. Schedule for fall 2022 board meetings & Date of next meeting**

Rob to send Doodle to set date for September meeting for a new standing day/time.

12. Adjournment

Meeting adjourns 8:05PM