TRENT RADIO BoD AGENDA 19 June 2013 at 7:30pm

- 01. Chair's Opening Remarks and Agenda Approval.
- 02. Presentation of Previous Minutes 17 Apr 2013
- 03. Business Arising not covered in other reports (none)
- 04. Committee Reports none
- 05. Operations Report see attached * where applicable.
 - a) Financial Statements to 31 May 13 subject to Financial Review. *
 - b) SOIM Report (Kathleen Adamson) *
 - c) General Manager's Report (John Muir)
 - i) Grants
 - This year's allotment, \$2,500, of the City of Peterborough Community Investment Grant has been received.
 - CRFC: please see attached letter *
 - ii) Exterior Property Repairs:
 - Repairs to the Upper Apartment deck to begin on 21 Jun 2013 \$11,500 est.
 - Tree removal & pruning set for 24 Jun 2013 \$4,520. Please see attached quote listing the extensive work to be done. *
 - Exterior painting to start after 28 Jun 2013 \$4,000 est.
 - iii) Summer Financing. \$20,000 has been advanced to the end of May, and a further \$30,000 is indicated before the end of the summer.
 - iv) After 12 years of service Brian Wager has resigned as Radio Artist in Residence. Suggest he be offered the "emeritus" honorific, and asked to participate in appointing his successor.
- 06. Any Other Business
- 07. Next Board Meeting 28 Aug 2013 or the following week?
- 08. Adjournment

MINUTES OF THE BOARD OF DIRECTORS MEETING held at Trent Radio House, 715 George St. N., Peterborough, Ontario on 17 April 2013 at 7 pm.

- P R E S E N T: Yolanda Ajak, , Shannon Culkeen, Wes Grist, Jesse Louro, Caileigh Morrison, and Steve McNabb (intermittently via "skype")
- R E G R E T S: Andrew Culkeen

Also Present: James Kerr, Programme Director; and John K. Muir, General Manager

- 01. Notice of this meeting having been made to all the Directors, and a quorum being present, the meeting was declared duly constituted and called to order at about 7:10 pm, with Caileigh Morrison acting as Chair, and John Muir recording the minutes of the Meeting. An agenda was agreed upon and discussion followed.
- 02. Previous Minutes: The minutes of the previous board meeting were presented. UPON A MOTION duly made, seconded and carried unanimously, the minutes of the previous Board Meetings, held on 27 March 2013 were approved as presented.
- 03. Business Arising: none
- 04. Committee Reports: none
- 05. The Operations Report was presented by the General Manager comprising Financial Statements to 31 Mar 13 (subject to Financial Review), the Programme Director's Report (James Kerr). and the General Manager's Report. Discussion followed. James Kerr was thanked for his leadership of the Fall 2012 & Spring 2013 season.

UPON A MOTION duly made, seconded and carried unanimously; the Operations Report was accepted as presented.

- 06. There was no other business.
- 07. It was decided that the next meeting is scheduled for Wed, 19 June 2013 at 8pm.
- 08. There being no further business, the meeting was adjourned at about 7:35pm.

Caileigh Morrison, Chair

Andrew Culkeen, Secretary

Trent Radio Comparative Balance	e Sheet (subject	t to adjustmen	t and review)					
ASSETS	(@ 31May13		@ 31May12	LIABILITIES		@ 31May13		@ 31May12
CURRENT ASSETS					LIABILITIES				
Raffle & Bingo Acct	0.00		0.00		CURRENT LIABILITIES				
Boost & Freq Acct	0.00		0.00		Accounts Payable		16,145.17		8,298.30
General Funds Montreal	9,337.87		(786.61)		Contract Obligation		0.00		0.00
ING Savings	51.29		50.81		Deferred Income		850.00		850.00
Cash In Bank		9,389.16		(735.80)	Accrued Liabilities		0.00		0.00
Petty Cash: Programming		0.00		0.00	Trillium StudioC		0.00		0.00
Petty Cash: Admin		0.00		(302.27)	CPP Payable	(0.00)		(0.00)	
Petty Cash: Summer Admin.		100.00		100.00	UIC Payable	0.00		0.00	
Term Deposits		0.00		0.00	Income Tax Withholdings	0.00		0.00	
Accounts Receivable	0.00		278.80		Receiver General Net		(0.00)		0.00
Doubtful Accounts	0.00		(278.80)		Health Benefit Payable	0.00		0.00	
Receivables Net		0.00		0.00	Other Witholdings Net	_	0.00	_	0.00
Student Levy Receivable		0.00		(0.00)	TOTAL CURRENT LIABILITIES	_	16,995.17	_	9,148.30
Prepaid Expenses		1,072.74		734.69					
TOTAL CURRENT ASSETS	_	10,561.90		(203.38)	LONG TERM LIABILITY				
					CO Long Term Loan		51,930.41		54,272.21
FIXED ASSETS					Deferred Contribution	_	0.00	_	4,252.88
Land	10,000.00		10,000.00		TOT. LONG TERM LIABILITY		51,930.41		58,525.09
Buildings	126,736.77		121,056.36		TOTAL LIABILITIES		68,925.58		67,673.39
Office Equipment	20,758.37		20,758.37						
Technical Equipment	231,779.81		229,804.11		NON-SHARE EQUITY				
Technical Renovations	9,913.00		9,913.00		Retained Surplus/(Deficit)	(45,200.19)		(43,977.10)	
Fixed Assets at Cost		399,187.95		391,531.84	Previous Year-end Adjustments	0.00		0.00	
Accumulated Depreciation		(342,928.34)		(342,928.34)	Net Retained Surp/(Def)		(45,200.19)		(43,977.10)
TOTAL FIXED ASSETS	_	56,259.61		48,603.50	Current Surplus/(Deficit)	_	43,096.12	-	24,703.83
TOTAL ASSETS	_	66,821.51		48,400.12	TOTAL NON-SHARE EQUITY		(2,104.07)		(19,273.27)
	_				LIABILITIES AND EQUITY	=	66,821.51	=	48,400.12

Trent Radio Comparative Income Statement (subject to adjustment and review)

REVENUE 015ep-31May12 015ep-31May12 015ep-31May12 015ep-31May13 015ep-31May145 015ep-31May145 015ep-31May1	Trent Radio Comparative Income	Statement (sul	bject to adjust	ment and revi	iew)					
Federal Grants 0.00 0.00 Programming Wage 27,82,260 18,850,70 Municipal Grants 2,500,00 2,500,00 2,500,00 0.00 10,00 TOTAL GOVERNENT GRANTS 2,500,00 2,500,00 2,500,00 0.00 0.00 FUND RAISING 0.00 500,00 2,600,00 2,650,00 2,753,77 31,524,07 Curporations 0.00 500,00 El Expense 1,565,62 1,732,69 Private 10,098,70 4,890,00 Programming Fees 0.00 500,00 Darations "Ir Kind" 0.00 0.00 Total Yages & Benefits 1,166,00 1,166,00 Darations "Ir Kind" 0.00 0.00 Forgramming Fees 0.00 500,00 Darations "Ir Kind" 109,057,15 106,559,70 Total Fees 1,166,00 1,2055,34 Commercia Mit Memberships 109,032,15 107,340,70 Publicity Ferses 0,00 568,75 Special Events 1,849,38 1,378,67 Rental Anal 3,366,10 3,404,20 <	REVENUE	(01Sep-31May1	3	01Sep-31May12	2 EXPENSE		01Sep-31May1	3	01Sep-31May
Provincial Grants 0.00 6.188.50 Technical Wage 0.00 16.031.54 Municipal Grants 2.500.00 8.688.50 4.773.260 0.00 0.00 TOTAL GOVERNMENT GRANTS 2.500.00 8.688.50 2.753.77 31,54.217 FUND RAISING Corporations 1.008.64 1.048.00 2.890.70 Corporations 1.008.70 4.890.00 Programming Fees 0.00 9.694.77 Laaddrahip 0.00 0.00 Total Wages 0.00 500.00 Foundations 1.732.69 Trent Student Memberships 0.00 0.00 Publicity Fees 0.00 1.168.00 1.141.57 Commercial & Non-profit 225.00 100.00 707.41 Fees 1.168.00 1.120.65.34 Discretionary Mising Exponse 0.00 640.00 107.41 Pees 1.00.0 0.00 68.327.50 Special Events 1.849.38 1.378.07 Equipment Rental 0.00 0.00 589.75 Special Events 1.849.38 1.378.07 Equipment Rental <t< td=""><td>GOVERNMENT GRANTS</td><td></td><td></td><td></td><td></td><td>PERSONNEL</td><td></td><td></td><td></td><td></td></t<>	GOVERNMENT GRANTS					PERSONNEL				
Municipal Grants 2500.00 2500.00 2500.00 0.00 TOTAL, GOVERNMENT GRANTS 2500.00 8.688.00 Aministrative Wage 32.75.37 15.42.07 FUND RAISING CPP Expanse 2.646.01 2.890.70 CPP Expanse 2.646.01 2.890.70 Corporations 0.00 500.00 Total Wages & Benefits 65.796.64 7.2.287.73 Private 10.098.70 4.890.00 Programming Fees 0.00 65.796.64 7.2.287.73 Private 10.098.70 4.890.00 Postimistrative Fees 0.00 1.165.00 1.141.57 Net Donations 27.098.70 8.230.00 Aministrative Fees 0.00 1.165.00 1.165.00 1.165.00 1.165.00 1.165.00 1.165.00 1.165.00 1.165.00 1.205.54 84.341.07 Individual Memberships 600.00 640.00 Total Fees 0.00 0.00 588.75 59.661 CVIN16 59.661 CVIN16 59.661 CVIN16 59.661 CVIN16 77.05 588.75 Spocial Events 1.849.38 1	Federal Grants		0.00		0.00	Programming Wage	27,432.60		18,950.70	
TOTAL GOVERNMENT GRANTS 2.500.00 8.688.50 Administrative Wage 52.278.37 31.542.07 FUND RAISING Corporations 0.00 2.900.00 FPURPER 2.468.01 2.980.73 Corporations 1.008.70 4.890.00 Foundations 1.732.69 8.694.77 Private 10.083.70 4.890.00 Foundations 6.694.77 7 Itendentitis 0.00 0.00 Publicity Fees 0.00 500.00 Donations 100.87.70 8.280.00 Administrative Fees 1.156.00 1.169.00 Tortal Vagos 8.220.00 Administrative Fees 1.156.00 1.169.00 Tortal Vagos 8.290.00 640.00 SUPPLY & EVPENSE 1.158.00 1.20.05.34 Net Memberships 1.048.28 1.378.07 TOTAL PERSONNEL 66.952.64 68.97.5 Special Events 1.849.38 1.378.67 Fundrating Events 3.00.0 0.00 Net Memberships 1.00 1.384.93 1.337.86 Remarkerinte 3.086.10 0.00 <td>Provincial Grants</td> <td></td> <td>0.00</td> <td></td> <td>6,168.50</td> <td>Technical Wage</td> <td>0.00</td> <td></td> <td>16,031.54</td> <td></td>	Provincial Grants		0.00		6,168.50	Technical Wage	0.00		16,031.54	
FUND RAISING CPC Pagenes 1.388.64 1.048.00 Corporations 0.00 500.00 El Expense 2.646.01 2.990.73 Private 10.098.70 4.890.00 Programming Fees 0.00 9.694.77 Leadership 0.00 0.00 Total Wages & Benefits 66.796.64 72.285.73 Donations 'In Kind' 0.00 0.00 Publicity Fees 0.00 1.186.00 1.1185.00 Corporations 'In Kind' 0.00 0.00 Publicity Fees 0.00 1.165.00 1.165.00 Cormercial & Non-profit 22.09.80 66.982.64 1.06.593.70 Total PEES 66.982.64 84.341.07 Dicarotionary Wship Exp 0.00 0.00 SUPLY & EXPENSE 84.341.07 84.341.07 Net Memberships 109.882.16 107.34.97 Publicity Formotions 773.05 58.75 Special Events 1.494.38 1.378.07 Fernitel Wert 3.366.10 3.042.90 Fundraising 1.20.00 1.84.30 1.378.67 Fernitel Wert 3.386.10<	Municipal Grants		2,500.00		2,500.00	Publicity Wage	0.00		0.00	
FUND RAISING CPP Expense 2,646.01 2,980.73 Corporations 0.00 500.00 Flexpense 1,565.62 1,722.90 Privata 10,086.70 4,890.00 Programming Fees 0.00 9,694.77 Ladership 0.00 0.00 Total Wages & Bonefits 66,795.64 72,285.73 Donations 0.00 0.00 Total Wages & Bonefits 66,795.64 72,285.73 Donations 0.00 0.00 Publicity Fees 0.00 1,141.87 Not Donations 27,098.70 8,290.00 Administrative Fees 1,156.00 1,169.00 Commercial & Non-profit 225.00 106,559.70 70,49.70 Publicity & Promotions 773.05 588.75 Special Events 1,849.38 1,378.67 Equipment Rental 0.00 0.00 Special Events 1,849.38 1,378.67 Equipment Rental 0.00 0.00 Fundralsing 210.00 145.00 Net Rental Strate 0.00 0.00 0.00 0.00 Net	TOTAL GOVERNMENT GRANTS	-	2,500.00	-	8,668.50	Administrative Wage	32,753.77		31,542.07	
FUND RAISING CPF Expense 2,646,01 2,980,73 Corporations 0,00 500,00 Flexpense 1,565,62 1,732,69 Foundations 17,000,00 2,900,00 Total Wages Renefits 66,796,64 72,285,73 Private 10,085,70 4,880,00 Programming Fees 0,00 500,00 1,141,57 Leadership 0.00 0.00 Publicity Fees 0,00 1,161,600 1,1199,00 Tent Student Memberships 109,571,6 106,559,70 8,290,00 66,952,64 84,341,07 Individual Memberships 109,892,16 107,347,07 Total Fees 1,156,00 1,12,055,34 Special Events 1,849,38 1,378,07 107,347,07 Equipment Rental 0,00 0,00 Special Events 1,849,38 1,378,07 Equipment Rental 3,366,10 3,042,20 Net Romberships 1,849,38 1,378,88 Rentel Other 2,000 0,00 Fundraling Exponse 0.00 0,00 1,450,0 1,450,0 1,450,0 <t< td=""><td></td><td></td><td></td><td></td><td></td><td>Benefits</td><td>1,398.64</td><td></td><td>1,048.00</td><td></td></t<>						Benefits	1,398.64		1,048.00	
Corporations 0.00 500.00 El Expense 1,566.62 1,722.69 Foundations 10,008.70 4,890.00 Programming Fees 0.00 9,604.77 Leadership 0.00 0.00 Technical Fees 0.00 50.00 Donations 'in Kind' 0.00 27,098.70 8,290.00 Administrative Fees 0.00 1,165.00 1,165.00 Tent Student Membachips 109,057.76 106,559.70 Total Pees 0.00 66,952.64 84,241.07 Individual Membachips 60.00 640.00 SUPPLY & EXPENSE 102,492.00 568.75 Special Events 1,493.38 1,378.07 Equipment Rental 0.00 0.00 Fundrating 210.00 145.00 Net Rental 3,366.10 3,042.90 Net Special Events 1,494.38 1,378.07 Equipment Rental 0.00 0.00 Fundrating 210.00 145.00 Net Rental 3,386.10 3,042.90 Net Special Events 1,499.38 1,37.66 Rental Char 3,386.10 <td>FUND RAISING</td> <td></td> <td></td> <td></td> <td></td> <td>CPP Expense</td> <td>2,646.01</td> <td></td> <td></td> <td></td>	FUND RAISING					CPP Expense	2,646.01			
Foundations 17,000.00 2,290.00 Total Wages & Benefits 65,786.64 72,285.73 Pivata 10,083.70 4,890.00 Programming Fees 0.00 9,694.77 Leadership 0.00 0.00 Technical Fees 0.00 50.00 Donations in Kind" 0.00 27,098.70 8,290.00 Administrative Fees 1,156.00 1,116.00 Commercial & Non-profit 225.00 150.00 TOTAL PERSONNEL 66.952.64 64.341.07 Individual Memberships 600.00 640.00 SUPPLY & EXPENSE 773.05 588.75 Special Events 1,849.38 1,373.67 Equipment Rental 3.366.10 3.042.90 Nat Special Events 1,494.38 1,375.07 Equipment Rental 3.386.10 3.042.90 Fundraising Evense 0.00 145.00 Net Rental Other 20.00 0.00 Fundraising Evense 0.00 145.00 Net Rental Subart Mainternance 13.326.61 3.346.16 2.990.06 Fundraising Evense 0.00 0.00 Dotase Re	Corporations	0.00		500.00		•				
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Ladorship 0.00 0.00 Technical Fies 0.00 50.00 Donations'' Mind" 0.00 0.00 Publicity Fies 0.00 1.141.57 Net Donations'' Mind" 0.00 106,553.70 8,290.00 Administrative Fies 1.156.00 1.169.00 Trent Student Memberships 1006,557.61 105,550.00 TOTAL PERSONNEL 66,952.64 64,341.07 Individual Memberships 600.00 640.00 SUPPLY & EXPENSE 773.05 588.75 Special Events 1,943.83 1,378.07 Equipment Rental 3.066.10 3.042.90 Net Special Events 1,843.83 1,373.67 Rental Other 20.00 0.00 Fundraising Expense 0.00 0.00 Postage & Delivery 1,182.76 137.50 ToTAL FUND RAISING 139.040.24 117.256 Telephone 3.386.10 3.042.90 Net Fundraising Expense 0.00 500.00 Building R & M M 3.302.65 3.23.2 420.22 OTAL FUND RAISING 1.937.94 1.35.00 Telephone	Private						0.00		9,694.77	
Donations 'In Kind' 0.00 Publicity Fees 0.00 1,141.57 Net Donations 27,098.70 8,290.00 Administrative Fees 1,156.00 1,169.00 Trent Student Memberships 109,057.16 106,559.70 Total Fees 1,156.00 11,156.00 12,055.34 Commercial & Non-profit 225.00 150.00 640.00 66,952.64 84,341.07 Individual Memberships 60.00 640.00 5UPPLY & EXPENSE 586.51 3,042.90 Special Events 1,849.38 107,349.70 Equipment Rental 0.00 0.00 Fundraising Expense 0.00 (40.21) Line Rental 3,366.10 3,042.90 Fundraising Expense 0.00 145.00 Net Rentals 3,388.10 3,042.90 Net Rentaising ToTAL FUND RAISING 139,040.24 117,122.56 Telephone 995.06 82.231 ON AIR Sponsorship 0.00 500.00 Building R & M Uper Apt 3,323.36 120.42.80 Net Charlos PAPER* 0.00 0.00 Responsorship RAM 3,302.36 </td <td>Leadership</td> <td></td> <td></td> <td></td> <td></td> <td>u</td> <td></td> <td></td> <td>50.00</td> <td></td>	Leadership					u			50.00	
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Trent Student Memberships 109,057.16 106,559.70 Total Fees 1.156.00 12,055.34 Commercial & Non-profit 225.00 150.00 TOTAL PERSONNEL 66,952.64 84,341.07 Individual Memberships 600.00 640.00 SUPPLY & EXPENSE 773.05 588.75 Special Events 1,849.38 1.378.07 Equipment Rental 0.00 0.00 Net Special Events 1,849.38 1.378.07 Equipment Rental 3.066.10 3,042.90 Net Special Events 1,849.38 1.377.66 Rental Other 20.00 0.00 Fundraising 210.00 145.00 Net Rentals 3,386.10 3,042.90 TotAL FUND RAISING 138,040.24 117.122.56 146.00 Office Supplies 133.22 420.22 TotAL FUND RAISING 138,040.24 117.122.56 146.00 Programming & Licence 1,995.08 822.31 ON AIR Sponsorship 0.00 500.00 Building R & M 3,302.36 1,204.28 3,046.16 2,990.06 3,291.64 3,757.70 <			27,098.70		8,290.00	•	1,156.00			
Commercial & Non-profit 225.00 150.00 TOTAL PERSONNEL 66,952.64 84,341.07 Individual Memberships 600.00 640.00 Discretionary M ship Exp 0.00 SUPPLY & EXPENSE 588.75 Special Events 1,849.38 1,378.07 Equipment Rental 0.00 0.00 Special Events 1,849.38 1,378.07 Equipment Rental 3,366.10 3,042.90 Net Special Events 1,849.38 1,337.86 Rental Other 20.00 0.00 Fundraising Expense 0.00 0.00 Postage & Delivery 1,182.76 137.50 Net Fundraising Marking 210.00 145.00 Office Supplies 123.32 420.22 TOTAL FUND RAISING 139.040.24 117.122.66 Telephone 995.08 622.31 Con All Sponsorship 0.00 500.00 Building R & M 3.302.36 1.204.28 ON AIR Sponsorship 0.00 500.00 Forgaraming & Licence 1.595.19 7.863.95 Net NAI Sponsorship 0.00 0.00 Net Rendai Reas	Trent Student Memberships	109.057.16	,	106.559.70	,	Total Fees	,	1.156.00	,	12.055.34
Individual Memberships 600.00 640.00 Discretionary Mship Exp 0.00 0.00 SUPPLY & EXPENSE Special Events 1,849.38 1,378.07 Equipment Rental 0.00 0.00 Special Events 1,849.38 1,378.07 Equipment Rental 3,366.10 3,042.90 Net Special Events 1,849.38 1,378.67 Rental Cher 20.00 0.00 Fundraising Expense 0.00 145.00 Net Rentals 3,386.10 3,042.90 TOTAL FUND RAISING 139,040.24 117,122.56 Telephone 995.08 822.31 TOTAL FUND RAISING 139,040.24 117,122.56 Telephone 995.08 822.31 ON AIR Sponsorship 0.00 0.00 Building R & M 3,302.36 1,204.28 ON AIR Sponsorship 0.00 0.00 Building R & M 1,302.36 1,204.28 ON AIR Sponsorship 0.00 0.00 Building R & M 1,237.87 6.33.03 Net TRADIO PAPER* 0.00 0.00 Herepair & Maintenance 15,56	•					TOTAL PERSONNEL				
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NET INCOME <u>43,096.12</u> <u>24,703.83</u>	IOTAL REVENUE		150,879.77		137,421.41					
						NETINCOME		43,096.12		24,703.83

SOIM Report Trent Radio BoD 19 June 2013 prepared by Kathleen Adamson

The 2013 summer season began on Monday, 29 April with broadcasting 7 days a week and 34 programmers and 37 programmes. Since then 4 new programmes and programmers have been added to the schedule, and one programme has been cancelled. As of 19 June there are 37 programmers and 40 programmes.

A printed Trout Rodeo guide has been printed and distributed at Trent Radio House. Downtown distribution begins this week.

One Radio Project day has come to a successful conclusion - Weird Music Day, on 12 June. Upcoming Radio Project Days include "Language Day" (scheduled for 05 July), "Radio on the Lawn" (26 July), with a third "Spoken Word" event day being discussed for 08 August.

The first Summer Social was held at John, Yvonne, and Iris' on Thursday, 16 May - a very pleasant event. The next one will be scheduled at a different outside venue, at a date TBA (likely sometime at the beginning of July).

As part of the SOIM's contract it was agreed that I create and organise a performance using Trent Radio facilities. As now devised, the project will be a one-act opera based on the life of Christina Mirabilis, and will be broadcast live on Trent Radio on 16 August. The opera will have a cast of about six people, with two female leads and a small male chorus, and the libretto for the opera will be taken partially from the Latin Life of Christina Mirabilis, and scored for cello, piano, violin, homemade percussion and sound loops.

Statement of Performance

Overall, it is my opinion that:

1) Trent Radio's programming is balanced, and

2) Trent Radio's programming is in compliance with its broadcast license.

[end]

Subject: About your Radiometres Application

- Date: Fri, 07 Jun 2013 09:26:52 -0400
- From: Marie-Ève Laramée-Gauvreau <marie-eve@communityradiofund.org>
- To: John K Muir <jkmuir@trentradio.ca>

Hi John,

It is my pleasure to inform you that the Community Radio Fund of Canada (CRFC) has approved your application for Trent Radio Kitchen Sessions. Congratulations!

Please read this message carefully as it contains important information.

The CRFC will announce all of the recipients in the following weeks. In the meantime, we ask that you not publicly announce this news because we want to first inform all of the applicants who will not be receiving funding.

It is important that you reply to this email to tell me that you are accepting this offer and that you agree to the proposed budget, timeline and project description before June 13, 2013.

Total Approved Budget:

The CRFC is pleased to provide a maximum of \$20,000 to your project. Here are the approved expenses:

- TRKS Project Manager Salary: \$15,200
- Workshop Leaders: \$500
- Workshops, Orientation session & Volunteer Expense: \$250
- Advertising & promotion: \$1,800
- EP production & distribution: \$2,000
- Production perishables: \$250

Timeline: Your project will start on August 26, 2013 and end on May 30, 2014.

Project Description: This description will be on our website: The Trent Radio Kitchen Sessions project comprises two concurrent and related programming initiatives. One element will be referred to as the Local Youth in Music (LYM) project, and is intended as an educational and production opportunity for musically-inclined local youth. The other project component is the production of seven collaborative live music radio broadcasts featuring a diverse collection of local musicians, including participants from the LYM project. Both initiatives will culminate with the promotion and distribution of the EPs and Local Music Compilation to over 50 Campus and Community Radio Stations across Canada, regional performance venues, restaurants and businesses who support local music.

Next steps...

You will soon be receiving by mail a Contribution Agreement that will explain the nature and details of this contribution as well as your obligations. *** It is very important that you read the entire agreement. *** Sign both copies and send them both back to us. Once we receive the two copies, we will send you 75% of the total funding and a fully signed copy of the agreement. Further details will be included in the agreement.

You will also be receiving these documents:

1. A letter to send to your MP.

2. A press release that you can send out to your members, listeners, contacts, and media.

Logos:: Please send us an electronic copy of your logo (for the press release). We will also be sending you our logo in case you would like to post it on your website or relevant documents.

Even though your application is approved, I am available to provide feedback on your application, comments from the jurors and tips on how to improve your application.

If you have questions or concerns, please do not hesitate to contact me. I will be happy to help.

Once again, congratulations!

Marie-Ève

Marie-Ève Laramée-Gauvreau - Program Officer / Agente de programmes Community Radio Fund of Canada / Fonds canadien de la radio communautaire 130 Albert St., Suite 606, Ottawa ON K1P 5G4 / 613-321-3513 / 1-888-583-1163

	Qu	Quotation					
Insured, Professional Tree Care 2139 Chemong Road Selwyn, ON K9J 6X2 Date 20/05/2013					Quotation # 00144		
info(i) 743-4269 Fax # (705) 743-6635 Inimigontreeservice.ca stomer Name/ Address	5 1 Г	Custo	mer Contact Inforr	nation		
Trent Radio			Phone	(705) 741-4			
Attn: John Muir, GM		-	Cell	cell (705) 930			
715 George St. Peterborough,		-	Fax				
Service Location		E-mail	jkmuir@trentra	adio.ca			
Item	Description				Total		
Tree Maintenance	Pruning & Removal	Pruning & Removal					
Tree Removal Tree Removal Tree Pruning Tree Removal Tree Removal Tree Pruning Tree Pruning Hedge Trimming Tree Pruning Tree Maintenance Stump Removal Site Cleanup -Full	manitoba maples @ back of lot scorched austrian pines prune scorched branches invasive around foundation dead tree on George St cut back other trees on George St for clearance to roof and stairwell cut back and trim cedars @ Parkhi raise canopy on norway maples remove vine to clear Trent Radio s grind stumps clear site of all wood, brush & deb HST (ON) on sales	sign	rom above	e mentioned work.	$\begin{array}{c} 0.00\\ 0.00\\ 0.00\\ 0.00\\ 0.00\\ 0.00\\ 0.00\\ 0.00\\ 0.00\\ 0.00\\ 1,000.00\\ 1,000\\ 520.00\end{array}$		
Terms	1			Subtotal	\$4,000.00		
Please review this c	quote. Feel free to contact us with a	ny questions.	Fhank you	- GST/HST	\$520.00		
	Ð	aniel Mir.	nigon	Total	\$4520.00		

I certify I am authorized to order the work and accept the terms and rates listed above

GST/HST No. 835823535

Signature
