

TRENT RADIO BoD AGENDA
28 April 2020 – 6:00PM
to be held via teleconference

1. Chair's Opening Remarks and Agenda Approval
2. Presentation of Previous Board Minutes – March 30th, 2020
3. Operations Report – Season Bizarre
4. Upper apartment rent
5. Any other business
6. Date of next meeting
7. Adjournment

Season Bizarre started on March 23rd, 2020, and does not yet have a scheduled end date. Trent Radio continues to meet CRTC License requirements including:

- broadcasting a minimum of 126 hours of Local Programming (Broadcast week is Sunday – Saturday, 6am – midnight), which includes our personal minimum of 42 hours of local programming per week, plus the 24/7 stream of Radio Free Peterborough (music & spoken word)
- Minimum percentage locally-produced spoken word required: 15% of the broadcast week or 18.9 hours per week of the standard 126 hour broadcast week.

** Note that locally produced programming is defined as programming produced “exclusively by or for” the station.

- Minimum percentage Canadian Content category 2: 35%
- Minimum percentage Canadian Content category 3: 12%
- Minimum percentage Canadian Content during musical selections ethnic broadcasting periods: 7%
- Minimum percentage of musical selections that must be from a category other than subcategory 21 (for community stations only): 20%
- Minimum percentage of category 3 musical selections required: 5%

Trent Radio BoD**March 30, 2020****MINUTES OF THE BOARD OF DIRECTORS MEETING online via Zoom Meeting,
Various Locations in Ontario on Monday March 30, 2020**

Present: Alex Campagnolo, Shannon Culkeen, Brazil Gaffney-Knox, Michael Gray

Regrets: Alissa Paxton, Bill Templeman, Katie Pedlar

Also present: Rob Hailmain, DoO and Jill Staveley, DoP

1. Notice of this meeting having been made to all the Directors, and a quorum being present, the meeting was declared duly constituted and called to order at 6:14pm, with Brazil Gaffney-Knox acting as Chair, and Alex Campagnolo recording the minutes of the meeting.
2. The minutes of the most recent Board Meeting were presented. UPON A MOTION duly made, seconded and carried unanimously, the minutes of the most recent Board meeting, which were held on March 16, 2020, were approved.
3. The Operations Reports were presented. UPON A MOTION duly made, seconded and carried unanimously, the Operations Reports of the DoP and DoO were approved. The Season Bizarre is running Monday through Saturday and is featuring the pre-recorded content of 44 Programmers over 29 Programs. 54 hours of radio is being produced per week. Some archival shows are being played to ensure Category 3 content is satisfied. In addition, government updates and PSAs are being played. Trent Radio also being used as a communication tool for Curve Lake First Nation.
Studio V has been turned into a means of remote broadcasting. Trent Radio is considering using the government's 75% wage subsidy and is awaiting more information. The Trent Annual Yearbook is finished, and the Trent Annual are looking for means to give them out to students. The second installment of the Radiometers grant has been received. The squirrel trap isn't armed, and there is no sign of the squirrel. It is believed to be in self-isolation.
4. A budget for 2021 was presented. The start time and enrollment of the 2020/2021 Academic Year is unknown.
5. Rob and Jill have been given their contracts and have the opportunity to provide comment. The Board is likely weeks away from ratifying the contracts with legal advice, so the Board will grant Rob and Jill their raises starting April 6 via an official communication.
6. In Other Business, there was interest in brainstorming some morale-boosting activities.
7. The next Board Meeting will be April 13 at 6:00pm at via online video chat.
8. There being no other business, the meeting was adjourned at 6:52pm.