

**Trent Radio BoD**

**Sept. 8, 2020**

**MINUTES OF THE BOARD OF DIRECTORS MEETING online via Zoom Meeting,  
Various Locations in Ontario, on Tuesday, September 8, 2020**

Present: Shannon Culkeen, Brazil Gaffney-Knox, Alissa Paxton, Bill Templeman

Regrets: Michael Gray, Katie Pedlar

Also present: Rob Hailman, DoO and Jill Staveley, DoP

1. Notice of this meeting having been made to all the Directors, and a quorum being present, the meeting was declared duly constituted and called to order at 6:10pm, with Brazil Gaffney-Knox acting as Chair, and Bill Templeman recording the minutes of the meeting.
2. The minutes of the most recent Board Meeting were presented. UPON A MOTION duly made, seconded and carried unanimously, the minutes of the most recent Board meeting, which was held on August 24, 2020, were approved.
3. The Operations Reports were presented. UPON A MOTION duly made, seconded and carried unanimously, the Operations Reports of the DoP and DoO were approved.
  - a. The archiving of Trent Radio's extensive vinyl & CD collection is proceeding. Options for disposing of the surplus items are being researched
  - b. Policy for evaluation of vinyl archive being implemented.
  - c. Alex Campagnolo is coordinating painting of Studio C while it is empty of records.
  - d. Porch: Rob is working with Gary Peebles on initial plans and quote. Our major donor is looking at a 2020 donation which may help fund this.
  - e. TWSP hiring is complete. International job still open. No applicant for physical plant job yet
  - f. Spencer Wells wants to help part-time.
  - g. 31 program proposals received.
  - h. Good & Country show not happening; Wild Willy wants to do a country show on Saturdays
  - i. Need for a poster campaign was explored; Rob's graphic may be recycled. The need for consistency in public imagining was expressed.
  - j. Motion to accept Operation Report moved by A. Paxton & seconded by S. Culkeen
4. The financial statements to July. 31, 2020 were presented. UPON A MOTION duly made, seconded and carried unanimously the financial statements were approved.
  - a. grants were reviewed.
  - b. Student choice initiative still pending. Numbers will be stable this fall but January's numbers still in question due to unknown result of hearing
  - c. Fundraising needs to be explored, including the possibility of Radio Bingo
  - d. Board members liked the investments in the physical plant and the concept of a buffer year, given all the budgetary unknowns Gov't
  - e. S. Culkeen to explore municipal lottery licence

- f. Motion to accept the Financial Report moved by A. Paxton & seconded by S. Culkeen
- 5. Two budgets were presented – a “best case” representing no decrease in university enrolment, and a “worst case” with a drop in enrolment and a successful appeal of the Student Choice Initiative. UPON A MOTION duly made, seconded and carried unanimously the budgets were approved.
- 6. Re-opening date still unknown. Tentative consideration may be given to Thanksgiving weekend, infection numbers dependent.
- 7. Board Vacancy: One student has applied and will be approached
- 8. Other business:
  - a. Fundraising plan was discussed
  - b. Alumni will be taking over programming on Oct. 3<sup>rd</sup> – possible fundraising opportunity
  - c. J. Staveley & B. Templeman to draft a fundraising letter
- 9. The next Board Meeting will be MONDAY, September 21, 2020 at 6:00 pm via online video chat
- 10. The H.R. Committee will meet on MONDAY, September 28, at 6:00 pm via online video chat
- 11. There being no other business, the meeting was adjourned at 7:13 pm.