

## TRENT RADIO BoD MINUTES

July 26, 2021 – 6:00PM via teleconference

In attendance: Alissa Paxton, Brazil Gaffney-Knox, Tim Snodden, Michael Gray, Katie Pedlar, Rob Hailman, Jill Staveley, Bill Templeman Absent: Jehan Maboob

### 1. Chair's opening remarks and agenda approval

Bill Templeman chairs the meeting. Alissa Paxton declared a conflict of interest as her partner, Josh Raspberry, has started working with Trent Radio's bookkeeper, Susan Newman, and has approached Trent Radio about taking over her clients as she prepares to retire.

### 2. Approval of previous minutes

Brazil Gaffney-Knox makes a motion to approve minutes, seconded by Michael Gray.

### 3. Operations Reports

Trent Radio House had an inspection done through Birch Home Inspection. The service was exchanged for a sponsorship. The inspection did not identify any urgent repairs. The physical records in Studio C have been organized with a master list.

The Trent radio tenets have communicated that they are moving out. Trent Radio is choosing to take some time to examine possibilities for the space.

The Board has received the operations Reports as presented.

### 4. Financial statements

Trent Radio has not yet taken the reimbursement from the Trent annual which is poised to be in the \$80,000-\$100,000 range.

Bill Templeman makes a motion to accept the financial statements, seconded by Alissa Paxton.

### 5. Budget for fiscal year 2022

Rob Hailman presents the 2022 fiscal year budget.

Alissa Paxton presents ideas for the 2021 fundraising initiatives.

Alissa Paxton moves to approve the budget, seconded by Brazil Gaffney-Knox.

### 7. Date of next meeting

August 16th and 30<sup>th</sup> 2021.

### 8. Adjournment

Meeting adjourns at 7:34.