

**TRENT RADIO**  
**Board of Directors MINUTES**  
**14 December 2022 – 6:30PM via teleconference**

**In attendance:** Rob Hailman (DoO), Jill Staveley (DoP), Andréanna Sullivan, Trinity Torrejos, Henry Allen, Alissa Paxton, Sebastian Johnston-Lindsay, Bill Templeman

**Regrets:** Tim Snoddon

**1. Chair's opening remarks and agenda approval**

Andréanna Sullivan chairs the meeting. Meeting called to order at 6:36pm.

**2. Approval of previous minutes (20 November 2022)**

*Motion to approve minutes of November 20<sup>th</sup> meetings (pre- and post-AGM) moved by Alissa, seconded by Bill & carried*

**3. Operations reports**

Jill & Rob presented operations reports.

**4. Financial reports**

Rob presented financial report. Discussion around comparison of income vs. last year:

- Grants received last year and not received this year (CSJ, Radiometres), or one-time COVID-related funding (Arts Alive)

*Motion to approve reports as presented moved by Alissa, seconded by Trinity and carried*

**5. Capacity changes for 2023 Spring season**

Jill presented the need to increase current capacity limits, to facilitate hosting CUST3931H workshops in the spring season.

*Motion to increase capacity in safety plan from 10 to 12 (10 students & 2 staff) moved by Bill, seconded by Andréanna, and carried.*

Rob to send safety plan as amended to board.

**6. Strategic plan next steps**

Rob to invite Lauren Hunter to January board meeting, which will be planned for two hours accordingly.

**7. Schedule for upcoming meetings**

Rob to send poll by email to find January meeting date

**8. Any other business**

- *Alissa:* Fundraising letter to past donors is going out tomorrow, with printed schedule and magnet for more recent donors
- *Jill:* Merch is available at Trent Radio – toques, meshback hats, t-shirts in M and XXL

- *Bill*: Recognizing the care and patience that went into addressing recent complaint, and the commitment of time required to do this right
- *Bill*: Seeking clarification on membership amount & ways to pay - \$25, payable by e-transfer
- *Jill*: reminder that charitable donations can be made through Canada Helps

## **9. Adjournment**

Meeting adjourns 7:29 PM