**TRENT RADIO**
Board of Directors MINUTES
June 19, 2024 – 5:30 PM via Teleconference

**In attendance:** Rob Hailman (DoO), Jill Staveley (DoP), Alissa Paxton, Bill Templeman, Sebastian Johnston-Lindsay (Secretary), Mikaela Lewis, Madison Preston, Andréanna Sullivan (Chair)

**1. Chair's Opening Remarks**

Meeting called to Order at 5:40

**2. Approval of previous minutes**

**Motion to accept previous minutes**

Alissa moved to approve
Bill seconded the motion

Motion passes

**3. Operations report**

Jill Staveley reported on ongoing events and operations. The summer season is going well and new programmers are being onboarded by Mimi. Also, Kendall started in person. Hired David King for the summer journalist position (To start on June 24th). This opens up conversations with Eddy (LJI Journalist) about what journalism looks like at Trent Radio. LJI funding conditional on an extension to August. RFTS has booked the final show at Traill Amphitheatre.

Also, backflow prevention test happened on June 12th!

Rob Hailman provided an update on RFTS broadcasts. They continue to go smoothly. The latest one was in May at Bijoux Bar and was very successful. Next one is scheduled for June 30th at Jethro's

The Drone Day broadcast was successful, streaming directly to Libretime through a laptop. This is a successful proof of concept specifically in that it may for allow the possibility of allowing volunteers to broadcast.

Libretime scheduling fix mentioned last month has been applied! Rob also reported that he has begun drafting the YE 2025 budget and it should be ready for the next board meeting.

**4. Financial statements**

Rob Hailman provided an overview of the financial statements up to May 31st. Trent Radio's finances are in good order as we head towards the end of the financial year. Cost of living wages and related expenses are increasing above estimations.

Currently, estimating a $4,000 operating deficit, but this could be an underestimation.

**Motion: To receive the operations reports and financial statements**
Mik moved to approve
Alissa seconded the motion

Motion passed

**5. Student Outreach Committee - membership & first meeting**

Jill mentioned that it would be good to have Mimi and Kendall be added to the committee in addition to Mikaela and Madison.

Mikaela nominates themselves as Chair of the Student Outreach Committee. Will send out a reminder email regarding the committee.

Jill suggests that info@trentradio.ca be copied on any emails being sent out regarding it. Rob and Bill offer their support for the committee if needed.

**6. Habitat for Humanity High Impact Invest**

Alissa presents the idea of investing with Habitat for Humanity. The investment would support local housing initiatives. Interest is at 4.5% per year and principle can be withdrawn with 30 days written notice.

Bill asks about investment insurance. Rob mentions that they probably don't given that they are not a financial institution.

Rob clarifies the amount ($75,000) and suggests that we ask a representative from Habitat for Humanity to present the options to the Board so we can make an informed decision.

**Motion:** Alissa motions for the board to empower the finance committee to meet with and investigate options related to investing with Habitat for Humanity to present their findings to the board during the July or August meeting.

Sebastian seconds the motion

Motion passed

**7. Date of next meeting**

No July Board meeting! However, committees will meet. Follow-up emails to come!

August meeting: August 14th @ 5:30

**8. Any other business**

Jill notes that we need a building committee. Rob suggests that this be dealt with through emails over the next few weeks.

Rob notes the fact that we need a Secretary!

Sebastian nominates himself as he is currently writing these minutes!

Andréanna moves to accept Sebastian's nomination as Secretary
Mikaela seconds

Motion passes

**9. Adjournment**

The meeting was adjourned at 6:36 as there was no other business