TRENT RADIO
Board of Directors MINUTES
16 October 2024 – 5:30pm via teleconference

In attendance: Rob Hailman (DoO), Jill Staveley (DoP), Alissa Paxton, Sebastian Johnston-Lindsay (Secretary), Mikaela Lewis, Madison Preston, Andréanna Sullivan (Chair)

Regrets: Bill Templeman

Meeting called to order at 5:41

1. Chair's opening remarks and agenda approval
Sebastian moved to approve, Maddie seconded the motion. Motion passes

2. Approval of previous minutes
Mikaela moved to approve, Alissa seconded the motion. Motion passes

3. Programming and Operations report

Director of Programming, Jill Staveley
Presented as attached

Key points:
-57 Trent radio programmes being made by 64 programmers
-41 active community members who have memberships and 22 students
-New Holiday Policy: starting to close on holidays so that directors are left covering shifts
-Amazing new roster of student staff, two groups making shows (Arthur and CCB), one class (CUST 2035) is also participating
-Upcoming events - One radio project day per month. Next one is Halloween themed on October 30th; community social scheduled for October 25 at dreams of beans from 2-5.

No discussion

Director of Operations, Rob Hailman
Presented as attached

Key points
-Accounting and year end is main priority at the moment; working with bookkeeper to hand off documents to JD Watson
-Contributed $500 to the levy rep position
-Another outage occurred intermittently between October 3-4 and then failed completely on October 5; Cable Cable completed maintenance and replaced failing equipment
-Grant application was unsuccessful for Vital Community Grant; still waiting to hear back on the Enabling Accessibility Fund

-Levy cheques should be available by October 18, which is later than previous years and reflects a trend at Trent finances.
-Concerns about headphone jacks in studio A; attempting to repair turntables and get them back in order

No discussion

4. Financial statements
Presented as attached

Key points
-Habitat for humanity investment now reflected in financial documents; still waiting for Fall 2024 levy cheque (last year Fall cheque was received prior to Sept. 30th 2023); also depreciation of assets have not been reflected as of now
-Next meeting we will be able to review financial documents from the accountant. Looking forward to a deep and meaningful discussion on the finances at that time.
No discussion
Motion to approve operations, programming, and financial updates

Moved by Maddie, seconded by Alissa. Motion carries

5. Committee updates

• Student Outreach Committee

-Mikaela provides an update on the ongoing work of the committee to bring radio to campus and encourage students and staff to get involved in Trent Radio; skill-building workshops and radio project days in the works
-Live music events! Hoping to do another one in late November. Still confirming the date and the time.
-Possibly recording lectures!

• Nominations Committee

-Andréanna provides an update explaining that we have one new programmer who is a community member who is interested; one student as well, while another student is not sure but wants to be involved.
-Maddie says they may have one other person!
-Alissa suggests perhaps the person who is uncertain be encouraged to join a committee, perhaps the student outreach committee
-Possibility of looking at the bylaws for multiple intakes? Nothing to support that in current bylaws, but something to consider

6. Date of next meetings

• November board meeting - November 13th @ 5:30

• Strategic planning session

• Annual General Meeting -

Motion: To hold the Trent Radio AGM on December 4 from 6-8 pm
Moved by Alissa and seconded by Maddie, Motion carries

7. Any other business

Mimi will be moving away from Peterborough at the end of January. Looking at options for filling her position and exploring options.

8. Adjournment

The meeting adjourned at 6:24 pm