TRENT RADIO
Board of Directors MINUTES
13 November 2024 – 5:30pm via teleconference

In attendance: Rob Hailman (DoO), Jill Staveley (DoP), Alissa Paxton, Sebastian Johnston-Lindsay (Secretary), Mikaela Lewis, Madison Preston, Andréanna Sullivan (Chair)

Guests: Mary McGillis, Anta (Prospective board members)

Meeting called to order at 5:32

1. Chair's opening remarks and agenda approval

Maddie moved to approve, Bill seconded the motion

Motion passes

2. Approval of previous minutes

Mikaela moved to approve, Maddie seconded the motion

Motion passes

3. Programming and Operations report

Director of Programming, Jill Staveley

Presented as attached

Key points:

-5 CUST-MDST 205 students signed up to participate in Trent Radio for course credit
-The Dug Out is going well, three segments of programming

No discussion

Director of Operations, Rob Hailman

Presented as attached

Key points:

-Draft financial review is complete! Process went smoothly with JD Watson
-Grey area surrounding the prospective of an audit, plan to do an audit from next year forward; Sadleir is doing their first ever audit this year, so we shall pick their brains
-Operating surplus of $45,446; $22,723 to be contributed to the reserves
-Levy cheques and Trent Annual payments for YE 2024 received and deposited
-2024 living wage rates will be announced on Nov. 18. As a living wage employer, we must pay all employees at at least that rate by May 2025

Discussion:

Bill asks what is happening with the Habitat for Humanity investment → Rob confirms that $75,000 was invested there at the end of August

Alissa asks about the price of an audit compared to a financial review → Rob says that will be forthcoming as this year's process continues.

4. Financial statements

-Trent student levy went down this year; by less than 100 students. Strategy of not believing Trent Board of Governors on enrollment expectations has paid off!

-Levy should come out almost exactly on budget

-Jill adds that we have applied to the Trillium Grant, and Robb also states we should be hearing back on the enabling accessibility grant sometime soon (Fall 2024).

-Bill asks abou the potential for city funding to be affected by announcements of possible cuts in city budget 2025 → Trent Radio always applies, but never expects it. However, yes it is part of what would be cut.

Motion to accept the operations and programming reports, including financial reports

Moved by Bill, seconded by Andréanna

Motion carries

5. Materials for Annual General Meeting

Agenda and minutes of previous meeting → Don't have these to view yet

Financial Statements → Presented by Rob as attached

Motion: To approve the financial statements from JD Watson and present them to the membership at the AGM

Moved by Alissa, seconded by Sebastian

Motion carries

Annual Report

Board nominations

There are 5 people who have shown interest in joining; 1 community member and 4 students. Need to plan to have a meeting to approve the final nominations shortly. We should formalize a nominations process with the membership at the AGM in order to get some community input.

Strategic plan update

Remaining items will need to be approved at upcoming meeting on Thursday November 21 at 12:30 pm.

6. Date of next meeting(s)

AGM document approval meeting - Thursday November 21 @ 12:30 pm

AGM scheduled for Wednesday December 4 @ 6:00 pm in the Seasoned Spoon Cafe

7. Any other business

Check out upcoming events on social media (there are a lot!)

8. Adjournment

The meeting adjourned at 6:17