TRENT RADIO BoD MINUTES
Date: April 26, 2025 - 6:00 PM (EST)
Held at Trent Radio House

In attendance: Rob Hailman (DoO), Jill Staveley (DoP), Mikaela Lewis (President & Chair), Chukwuma Attah, Alissa Paxton, Mary McGillis, Bill Templeman, & Madison Preston

Regrets: Keira Fisher, Edward Gloade, Sebastian Johnston-Lindsay

1. **Call to Order and Approval of Agenda**

With a quorum present, Mikaela Lewis chaired the meeting, which was called to order at 06:01 PM EST. Chukwuma Attah took the minutes.

Milkaela welcomed everyone.

Motion: To approve the agenda.
Moved by Alissa and seconded by Mary.
Motion carried.

2. **Approval of Minutes from the previous meeting**

Motion: To approve minutes from the previous meeting (March 25).
Moved by Bill and seconded by Madison.
Motion carried.

3. Reports of Directors

Jill Staveley – Director of Programming

Key points:

- Seasonal Shut Down – deep clean up of Trent House and yard scheduled.
- Elections Coverage primarily through programmer content. Encouraged everyone to go and vote.
- City Grant of $5,000 received.
- Radio project Day Workshop with Media Club @ Adam Scott CVI. Workshop with high school kids. Live broadcast on May 21st during the school day.
- Summer 2025 Programme Proposals Summary: 27 new programmes. 26 community members and 8 Trent students. 3 more applications have recently been received. The spring/Summer season starts on 26 April 2025. Season Shut Down: August 17 – September 02.
- Summer Staff Hiring: 3 positions hired - Programming & Volunteer Support Coordinator, TSWEP Summer Events & Student Outreach, CSJ Summer Broadcast Journalist. The role and funding for a 4th person were discussed.

Rob Hailman – Director of Operations

Key points:

- Final amount raised from Trent Radio Fundra$io was $14,280.37. The event was a huge success.
- Winter levy cheque, shortfall of $4,000 due to the reduction in students' enrolment. Cheque came in late after the report was finished/prepared. An update will be provided in the next report.
- CRTC hearing postponed until 18th September, CRTC submission deadline for audio policy postponed until May 5.
- Evaluation of reliability issues with the Comrex studio-transmitter ongoing. Issue linked to the ice storm. Installed new router at transmitter on April 22 and evaluating performance.
- Rob attended the Canadian Journalism Collective meeting in Toronto on April 13. CJC holds 4 meetings per year. CJC is currently seeking 3 independent directors. Call for applications open until April 28. Determination letter for Trent Radio funding application expected May 5.

Motion to approve reports moved.

Reports approved by Mary and Madison.

Discussions:

i. After the success of the last Gala, Bill asked if we could organize Galas and other community-building activities more often.

Jill responded that having Galas often won't be as successful, suggesting that people came because it was part of the marathon/fundraising. However, Jill suggested that we could be doing more social engagements, especially as we are on the other side of the lockdown. Rob also cited that the organization might be a challenge.

Mikaela suggested regular socials e.g. 6 months apart. The house concluded that this will be a thought to be carried forward.

ii. Bill asks about the big tree on Trent's Radio fence.

Rob responds that it's the neighbor's responsibility and suggests calling the City to authorize the tree owner to handle it

6**. Date of Next Meeting:**

Rob to send out WhenToMeet poll. Poll responses to determine the date of the next meeting.

6. Adjournment

With no further business, the meeting was adjourned at 06:34 PM (EST), and we proceeded to the strategic planning discussion.