**TRENT RADIO BoD AGENDA**

**20 February 2026 – 6:00pm**

**715 George St N, Peterborough, ON**

Attendance: Rob Hailman, Jill Staveley, Mikaela Lewis, Bill Templeman, Emily Macleod, Adelaide Quinn, Jacob Keogh

Minutes recorded by Jacob Keogh

1. **Chair's opening remarks and agenda approval**
2. **Approval of previous minutes – January 17, 2026**

Moved by Emily Macleod, seconded by Bill Templeman

Motion moved without dissent.

3. **Orientation – Board Essentials**

Rob went through the Board Essentials section of the meeting package for board members to better understand their responsibilities. See meeting package for more details.

4. **Operations report**

Jill went through the Director of Programming section of the Operations Report of the meeting package. Rob went through the Director of Operations of Operations report. See package for more details.

Updates the operations:

- T4s have been processed since time of writing meeting package.
- Rafflebox application has been approved as of this afternoon, and tickets can start being sold March 15. Board and staff cannot buy tickets.
- Great Hall show in collaboration with the Ceilie that may potentially be in Fall 2026 would replace the O-Week event
- Also the fire alarm (not a drill) went off Thursday Feb 12, an inspection will be done in a few weeks. Fire chief
- Nate (next door neighbour) says his car was rummaged through.

5. **Financial update**

- See package for details.
- Currently in a budget deficit of $12k but it is transitory and not unexpected. Rob will discuss more next month when it is halfway through the fiscal year.
- Also currently waiting for the spring levy check from Trent.
- Bill is interested in Trent Radio getting a credit card for expenses, we have asked the bank before not in a while, may now ask again as it is agreed it could be a good idea.

- Mikaela is interested in either having a new financial committee or incorporating it into the HR committee.

**Motion to accept the Operations and Financial Reports**

Moved by Emily Macleod, seconded by Adelaide Quinn

Motion passed without dissent.

6. **Heritage designation update**

We are not currently designated as a heritage property, we are on the heritage list, meaning the city *could* choose to intervene if we wanted to demolish the house for example. Rob says he has spoken to the city and we are awaiting a letter about ?. We will not be approved however until our accessibility renovations are complete, in the fall. If we do not want to be designated we can say no, and we can always apply for it again later. It is a very old building, in a prominent location. On the other hand, there is no real incentive to do so, and getting renovation permission from the municipal heritage committee takes a long time. This will be a board decision, not a staff decision, at a later date. See package for details.

Motion to defer decision about heritage designation until more detailed information from the city arrives.

Mover: Emily Macleod, seconded: Bill Templeman

Motion passes without dissent.

7. **Fundrai$io planning**

No written report in the package. We run this weeklong event not because we need money but because we need to know how to raise money and maintain visibility in the community, especially in case of funding getting cut off.

We hope to hold a gala. Potentially on Friday, April 17, at the Theatre on King as a kick off event, instead of how in the past it was the final Saturday as a closing out event at Sadleir. It would also be more of a stage production, and a live broadcast, rather than the more party type event we had last year. As well, the raffle draw will be on the 18th (final Saturday) which we will be announcing on air/on the website.

8. **Committee appointments**
    a. AI Policy Development Committee

        Motion to form committee with the following members and to invite, and appoint at least one non-board member programmer to the committee as well

        Moved by: Emily Macleod, seconded by: Jacob Keogh

Chair: Rob Hailman

Members: Jill Staveley, Bill Templeman, Mikaela Lewis

b. Emergency Preparedness Committee

See package for details. Not interested in making a specific committee, but individuals will go to the meetings that we are invited to. Discussions to be had about who is an emergency contact,

**9. Tangerine resolution / information request**

Text from Tangerine:

The Corporation resolves that:

1. Any and all actions of the Corporation taken prior to the date that this resolution is passed, in connection with the authorizations and actions contemplated in this resolution, be and are hereby ratified, confirmed, approved and adopted in all aspects.

2. The Corporation is authorized to open, maintain and operate one or more Tangerine Business Savings Accounts with the Bank and to do all things in relation to these activities.

3. The Corporation is authorized and directed to create, execute and deliver in favour of the Bank, the Bank's standard documentation for the opening and operation of the Tangerine Business Account(s) as well as any additional documents and agreements as may be reasonably required to carry out the agreements described in these resolutions, and by doing so, to legally bind the Corporation.

4. Except as specifically restricted in these resolutions, the officers, directors and employees of the Corporation listed below and identified as being Authorized Individuals are hereby authorized to execute and deliver all of the documents and instruments described in paragraph 3, and any others that may be reasonably required from time to time to carry out the transactions contemplated for and on behalf of the Corporation. These Authorized Individuals may approve amendments to the documents and instruments described in paragraph 3 and their approval shall be conclusively evidenced by their signatures on the amended documents or instruments. Subject to any restrictions set out below, the Authorized Individuals are also authorized to conduct all aspects of the Corporation's banking relationship with the Bank and,

notwithstanding the generality of the foregoing:

(i) to give the Bank instructions and perform transactions on behalf of the Corporation in connection with the ongoing operation of the Tangerine Business Savings Account(s) and the other financial services contemplated by this resolution; and

(ii) to authorize any person or persons to do any one or more of the following:

(1) to receive from the Bank any

(a) cash or securities,

(b) bills of exchange (including cheques), promissory notes, orders for payment of money, securities, coupons,clearing items or other value items, and other instruments (each of which individually called an “Instrument”) or

(c) other property, or to give instructions to the Bank for the delivery or other transfer of any such cash, securities, Instruments or other property to any party named in those instructions;

(2) to deposit with, negotiate or transfer to the Bank, for the credit of the Corporation, cash or any security, Instrument or other property, endorsed (by rubber stamp or otherwise) with the Corporation’s name, subject to the agreements in place with the Bank; and

(3) to settle the Corporation’s accounts with the Bank and to receive from the Bank, and provide receipt of, statements, passbooks, debit vouchers and any other items (including paid and unpaid cheques).

The Bank is entitled to rely on such documents, instruments, instructions and transactions as having been duly and validly authorized and binding on the Corporation.

The Bank does not need to make any further inquiry into the authority of the Authorized Individuals to bind the Corporation.

Motion to resolve the above

Moved by: Emily Macleod, seconded by: Bill Templeman

**10. Any other business**

Next meeting is March 20 at 6pm

**11. Adjournment**

Adjourned at 7:53pm.